2019
Business License Application – Outside Business

15728 Main Street, Mill Creek, WA 98012
Phone 425-745-1891
www.cityofmillcreek.com

Business Name _____

Mailing Address _____
City State Zip

Local Business Phone _____

Number of Employees working in Mill Creek: _____

Email Address _____

Description of Business _____

_____

Washington State Tax ID Number (UBI) _____

NOTE: You need to register your business with the State of Washington. Contact the Department of Revenue at 425-984-6400 to register or with questions.

Annual Fee Schedule

# of employees *	Fee
0-3	$25
4-8	$50
9-13	$75
14-19	$100
20-25	$150
26-32	$200
33+	$300

***Based on # of employees working in the City.**

Do you intend to peddle your services inside the city limits? (i.e., door-to-door advertising) ☐ Yes ☐ No
If yes, then a peddler's information form is required. Please contact City Hall at 425-745-1891 to obtain the form or visit the City's website www.cityofmillcreek.com.

Annual Fee

Annual Fee: See **Annual Fee Schedule** – Outside Business License Fees are based on the number of employees working in the City. $_____

In issuing a business license, the City of Mill Creek makes no representation that the business is in compliance with City or state laws and regulations. It is the responsibility of the business owner to investigate, maintain and ensure compliance with all applicable laws and regulations. Business Licenses are valid only for the calendar year in which they are issued (January-December) and **must be renewed annually**.

I hereby certify that the statements and information above are true and complete to the best of my knowledge. I acknowledge that the statements and information furnished on this application are of public record and are available for public inspection pursuant to RCW CH.42.56.

Signature _____ **Date** _____

For Office Use Only: **Business License #** _____

Customer #: _____ **Prepared by:** _____

Check #: _____ **Mailed:** _____