



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, May 7, 2019

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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Councilmembers Present:

*Pam Pruitt, Mayor*

*Brian Holtzclaw, Mayor Pro Tem*

*Mike Todd, Councilmember*

*Mark Bond, Councilmember*

*John Steckler, Councilmember*

*Stephanie Vignal, Councilmember*

Councilmembers Absent:

*Vince Cavaleri, Councilmember*

**Councilmember Vignal made a motion to excuse Councilmember Cavaleri due to vacation. Councilmember Steckler seconded the motion. The motion passed unanimously.**

### NEW BUSINESS

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**A.** Introduction of City Manager Michael Ciaravino

Mayor Pruitt introduced the City's new City Manager, Michael Ciaravino and encouraged Council to schedule an introductory one-on-one meeting with Mr. Ciaravino.

### AUDIENCE COMMUNICATION

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**B.** There were no comments from the audience.

### PRESENTATIONS

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**C.** Proclamation: Music4Life

Mayor Pruitt issued a Proclamation recognizing the great work of Music4Life and designating the month of May as Music4Life month. Mark Wilder accepted the

Proclamation on behalf of Music4Life. Mr. Wilder invited Council to attend the Music4Life Benefit event on May 9 at the Historic Everett Theater.

D. Proclamation: Public Works Week

Mayor Pruitt issued a Proclamation recognizing the City's public works professionals for the substantial contributions they make to protecting and enhancing our community's safety and quality of life, and designating May 19-25, 2019 as Public Works Week.

## OLD BUSINESS

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E. Financial Management Policies

Director of Finance & Administration Peggy Lauerman reviewed the minor clerical revisions that have been incorporated in the policies since the April 23 study session.

Council engaged in discussion. Director Lauerman will develop procedures relating to reinvestment thresholds.

**Councilmember Todd made a motion to adopt the City's Financial Management Policies. Councilmember Stecker seconded the motion. The motion passed unanimously.**

## NEW BUSINESS CONTINUED

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F. Puget Sound Energy Fee in Lieu Agreement with the City of Mill Creek

Director of Public Works & Development Services Gina Hortillosa reviewed the gas line upgrade project done by Puget Sound Energy (PSE) in the spring of 2018 and explained how their delay of pavement restoration would affect the City's two projects within the footprint of PSE's work along Mill Creek Boulevard. Director Hortillosa provided Council with a [revised fee-in-lieu](#) of pavement restoration agreement between PSE and the City.

Council engaged in discussion. Director Hortillosa will discuss alternatives with PSE and bring this topic back at an upcoming meeting.

## CONSENT AGENDA

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G. City Council Meeting Minutes of January 8, 2019

H. City Council Meeting Minutes of January 22, 2019

**Councilmember Steckler made a motion to approve the consent agenda. Councilmember Vignal seconded the motion. The motion passed unanimously.**

## REPORTS

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I. Mayor/Council

- Snohomish County Tomorrow (SCT) Letter

Mayor Pruitt reported that she and Councilmember Vignal attended the Safeway grand opening event.

Councilmember Bond reported that he and Councilmember Steckler will be attending a day cruise on the USS Ralph Johnson on July 2.

Councilmember Steckler reported that the recycling event hosted by the City and Mill Creek Kiwanis Club last weekend was a huge success. Councilmember Steckler thanked Director of Communications & Marketing Joni Kirk for her advertising efforts.

Councilmember Vignal reported that she attended the Safeway grand opening event with Mayor Pruitt.

Mayor Pro Tem Holtzclaw reported that he attended Mill Creek Little League Day, it was a great event, and reported that the League serves 650 youth in the community.

Mayor Pro Tem Holtzclaw reported that he attended the Southwest Urban Growth Area Boundary Study Workshop and is happy to share notes with interested Councilmembers.

Mayor Pro Tem Holtzclaw reported on the Snohomish County Tomorrow (SCT) letter included in the Council packet regarding SCT's comments on the draft Supplemental Environmental Impact Statement (SEIS) for Vision 2050. Mayor Pro Tem Holtzclaw commented on the amendment giving agencies the ability to reserve decision making authority.

Councilmember Todd expressed disappointment that Mill Creek didn't submit a letter to Puget Sound Regional Council (PSRC) with a collective position on Vision 2050. Councilmember Todd encouraged Council to be more engaged. Council engaged in discussion. Staff will follow up at an upcoming study session.

Councilmember Todd reported that the AWC Center for Quality Communities scholarship nominee, Elijah Beals, was not selected for the statewide award, and will still receive the City's monetary scholarship award of \$500.00.

**J. City Manager**

- Council Planning Schedule

City Manager Michael Ciaravino commented on work that occurred during the interview process and questions developed regarding priorities during his first 90 days. City Manager Ciaravino expressed his desire to support objectives of policy makers and his overarching goal of building trust with the legislative team. City Manager Ciaravino stated that he is in the process of scheduling appointments with community members and groups and welcomes additional suggestions from Council.

Councilmember Todd commented on the upcoming Waste Management presentation related to recycling efforts and a potential cost increase.

**K. Staff**

- Quarterly Sponsorship Report
- Quarterly Financial Report
- Design Review Board Meeting Minutes of February 21, 2019
- Planning Commission Meeting Minutes of March 21, 2019

#### **AUDIENCE COMMUNICATION**

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L. There were no comments from the audience.

#### **RECESS TO EXECUTIVE SESSION**

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*(Confidential session of the Council)*

M. At 7:07 p.m. the meeting recessed to executive session up to 8:00 p.m. to discuss potential litigation pursuant to RCW 42.30.110(1)(i). City Attorney Scott Missall was present during the executive session. The executive session concluded at 7:59 p.m.

#### **RECONVENE TO REGULAR SESSION**

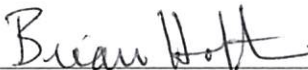
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N. At 8:00 p.m. the meeting reconvened to regular session.

#### **ADJOURNMENT**

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With no objection, Mayor Pruitt adjourned the meeting at 8:00 p.m.

  
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Pam Pruitt, Mayor  
Brian Holtzclaw, Mayor Pro Tem

  
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Gina Pfister, City Clerk