



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, January 22, 2019

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

John Steckler, Councilmember

Councilmembers Absent:

Mark Bond, Councilmember

Councilmember Todd made a motion to excuse Councilmember Bond due to illness. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

AUDIENCE COMMUNICATION

A. Public comment on items on or not on the agenda

Bhuwan Chopra, a Mill Creek resident, asked for consideration of a fence permit. Interim City Manager Bob Stowe will have staff contact Ms. Chopra.

Dan Stearns, a Mill Creek resident, asked Council to oppose The Farm development.

Karen Richstad, a Mill Creek resident, commented on an article in the Mill Creek Beacon regarding Councilmember Todd's diversity comments.

John Hartquist, a Mill Creek resident, hopes to see a more diverse Council once the vacant position is filled.

Jon Ramer, a Mill Creek resident, asked Council to please email City Clerk Gina Pfister if they are interested in meeting with Captain Mahon regarding the symbolic adoption of USS Ralph Johnson.

Theresa Logsdon, a Mill Creek resident, thanked Planning Manager Tom Rogers for information regarding the parking situation at Vintage.

PRESENTATIONS

B. Snohomish Health District

Snohomish Health District Administrator Jeff Ketchel and Public & Government Affairs Manager Heather Thomas gave a presentation highlighting agency infrastructure, key initiatives, regional opioid statistics and prevention. Council engaged in Q&A.

PUBLIC HEARING

C. Vintage Development Agreement Amendment

Mayor Pruitt opened the public hearing at 6:43 p.m.

Planning Manager Tom Rogers reviewed the Development Agreement (DA) Amendment to memorialize a previous City and Developer agreement to provide an additional 500 square feet of space to the Senior Center in lieu of space for a new police precinct.

Council engaged in discussion.

Mayor Pruitt opened the public comment portion of the public hearing.

Wil Nelson, a Mill Creek resident, remembers hearing a brief conversation between the former City Manager and Council on this topic.

Theresa Logsdon, a Mill Creek resident, was told by Vintage when she signed her lease that a police substation would be located in the building, and she would still like to see that happen.

Council engaged in discussion again.

Mayor Pruitt closed the Public Hearing at 7:12 p.m.

Mayor Pro Tem Holtzclaw made a motion to approve Ordinance 2019-845, with the correction of three typos mentioned by City Attorney Scott Missal, AN ORDINANCE OF THE CITY OF MILL CREEK, WASHINGTON, AMENDING A 2015 DEVELOPMENT AGREEMENT BETWEEN THE CITY OF MILL CREEK AND VINTAGE AT MILL CREEK, LLC PURSUANT TO MILL CREEK MUNICIPAL CODE CHAPTER 17.19 AND RCW 36.70B.170 ET SEQ. FOR THE PURPOSE OF RELINQUISHING 500 SQUARE FEET OF SPACE IN THE VINTAGE AT MILL CREEK DEVELOPMENT TO THE MILL CREEK SENIOR CENTER, AND AUTHORIZING CITY STAFF TO TAKE APPROPRIATE ACTION TO AMEND THE

COVENANT ON BS 15-65; AND ESTABLISHING AN EFFECTIVE DATE.
Councilmember Steckler seconded the motion. The motion passed 4-1-0.
Councilmember Cavaleri opposed.

OLD BUSINESS

D. 2019 Community Events

Interim City Manager Bob Stowe briefed Council on the three proposed key changes to what have historically been promoted as community events including the creation of Mill Creek Days, Memorial Day events, and the Farmers Market day change.

Council engaged in discussion. Director of Communications & Marketing Joni Kirk answered questions from Council. Council agreed to bring back the Mill Creek Days discussion at a later date, keep the Memorial Day parade, and to hold the Farmers Market on Tuesdays instead of Fridays.

NEW BUSINESS

E. Prosecution Services Agreement

Chief of Police Greg Elwin briefed Council on the long-standing relationship with Zachor-Thomas and explained three substantive changes to the successor contract, including the addition of asset forfeiture support, City representation for the prosecution of Extreme Risk Protection Orders, and the increase of liability insurance.

Councilmember Steckler made a motion authorizing the City Manager to execute a contract with Zachor-Thomas, Inc. to provide uniform prosecution of City charges and prosecutor legal services to the City. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

F. Interlocal Agreement for Emergency Management Services with Snohomish County Department of Emergency Management

Chief of Police Greg Elwin detailed key modifications of the amended Interlocal Agreement (ILA) that help align emergency management efforts across the county and provide standards and consistency. Chief Elwin reviewed the optional services provided in Schedule B and stated that the City does not foresee electing the additional services. Chief Elwin summarized the updated rate assessment and collaborative process to continue support for the community's disaster preparedness efforts. Chief Elwin noted that Deputy Chief of Police Scott Eastman is a member of the Department of Emergency Management Advisory Board.

Council engaged in discussion.

Councilmember Cavaleri made a motion authorizing the City Manager to execute an Interlocal Agreement with the Snohomish County Department of Emergency Management for the purpose of receiving Emergency Management Services. Councilmember Steckler seconded the motion. The motion passed unanimously.

G. Appointment of Community Interview Panel for the City Manager

Council discussed the City Manager interview process, timeline and schedule, interview panel groups and responsibilities, and the community engagement event. Council will email Interim City Manager Bob Stowe with their community panel appointment and alternate.

CONSENT AGENDA

- H. Payroll and Benefit ACH Payments in the Amount of \$283,108.14
(Audit Committee: Councilmember Todd and Councilmember Steckler)
- I. City Council Meeting Minutes of October 2, 2018

Councilmember Todd made a motion to approve the consent agenda. Councilmember Steckler seconded the motion. The motion passed unanimously.

REPORTS

J. Mayor/Council

Mayor Pruitt reported that Brier Mayor Bob Colinas has replaced Mountlake Terrace Mayor Jerry Smith on the Snohomish County 911 Board. Mayor Pruitt reported that she is now the first alternate on the Board.

Mayor Pruitt reported that she attended her first Washington State Enhanced 911 Advisory Board meeting.

Councilmember Steckler reported that due to a prior commitment, he will not be available to attend the Council meeting on February 5 when the new Councilmember is appointed.

Councilmember Cavaleri thanked Heather Thomas from the Snohomish Health District for her efforts to help fight drug related overdoses.

Councilmember Todd reported on the Puget Sound Regional Council (PSRC) meeting that he attended on January 17.

Councilmember Todd reported that a public hearing on the proposed transportation package will be held next week and that he hopes Senator Hobbs will support the package.

K. City Manager

- Council Planning Schedule

L. Staff

- Art & Beautification Board Meeting Minutes of November 14, 2018
- Art & Beautification Board Meeting Minutes of December 12, 2018

AUDIENCE COMMUNICATION

- M. Public comment on items on or not on the agenda

Wil Nelson, a Mill Creek resident, clarified his comments from the audience communication portion of the public hearing earlier in the evening. Mr. Nelson agrees with Councilmember Cavaleri and would like to see candy thrown for kids at the Memorial Day Parade.

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

- N. The meeting recessed to executive session at 8:28 p.m. for up to 45 minutes which was subsequently extended until its conclusion at 9:27 p.m. to discuss potential litigation pursuant to RCW 42.30.110(1)(i). City Attorney Scott Missall was present during the executive session. No action was taken.

Mayor Pro Tem Holtzclaw made a motion to extend the meeting up to 9:15 p.m. Councilmember Steckler seconded the motion. The motion passed unanimously.

At 9:10 p.m. Mayor Pro Tem Holtzclaw made a motion to extend the meeting up to 9:30 p.m. Councilmember Steckler seconded the motion. The motion passed unanimously.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 9:28 p.m.



Pam Pruitt, Mayor



Gina Pfister, City Clerk