



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, September 4, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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Councilmembers Present:

*Pam Pruitt, Mayor*

*Brian Holtzclaw, Mayor Pro Tem*

*Vince Cavaleri, Councilmember*

*Mike Todd, Councilmember*

*Mark Bond, Councilmember*

*Jared Mead, Councilmember*

*John Steckler, Councilmember*

Councilmembers Absent:

*Councilmember Todd attended the meeting telephonically.*

### AUDIENCE COMMUNICATION

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- A. Carmen Fisher, a Mill Creek resident, asked Council to remove Item G, the Ordinance amending MCMC 4.06.070, from the agenda until Council is able to discuss it in more detail.

### PRESENTATIONS

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- B. Proclamation: Kiwanis Children's Cancer Awareness Month

Mayor Pruitt issued a proclamation proclaiming the month of September 2018 as Kiwanis Children's Cancer Awareness Month throughout the City of Mill Creek and encouraged the community to celebrate the many contributions made by Kiwanis Clubs in Snohomish County. On hand to accept the proclamation were Mill Creek Kiwanis Club President Jack La Point, President Elect Briana Short, and members Jim Garcia and Jim Wilson.

## OLD BUSINESS

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### C. Exploration Park Bid Scope

Interim City Manager Bob Stowe explained that the proposed professional services agreement was developed as a new bid package for Exploration Park that divides the previous package into several parts.

City Manager Stowe introduced Director of Public Works & Development Services Gina Hortillosa who reviewed the basic field upgrades and alternatives, costs, funding, potential cost savings options, engineer estimates, and next steps including the bid advertising schedule.

Council engaged in discussion.

**Councilmember Cavaleri made a motion to authorize the City Manager to execute Addendum No. 4 to Contract 2017-1319 for professional services with MIG/SVR in an amendment amount not to exceed \$20,900 and increase the Exploration Park Project Budget in the upcoming 2019-2024 Capital Improvement Plan with the bid package to be delivered in November 2018. Mayor Pro Tem Holtzclaw approved the motion. The motion passed unanimously.**

### D. Exploration Park - Interlocal Agreement with Snohomish County

Interim City Manager Bob Stowe explained that the \$100,000 grant received by Snohomish County will specifically be used for playground equipment and that minor modifications may be made to the draft interlocal agreement based on the City Attorney's review.

Director of Public Works & Development Services Gina Hortillosa and City Attorney Scott Missall answered questions regarding the effective date and duration of the agreement.

**Councilmember Cavaleri made a motion to authorize the City Manager to execute an Interlocal Agreement with Snohomish County to receive up to \$100,000 for the purpose of helping the City of Mill Creek fund Exploration Park improvements including a new playground structure. Councilmember Steckler seconded the motion. The motion passed unanimously.**

## NEW BUSINESS

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### E. Interlocal Agreement with Everett Public Schools for the Purpose of Sharing Costs Associated with the MCPD School Resource Officer Program (*Greg Elwin, Chief of Police*)

Interim City Manager Bob Stowe explained that the Interlocal Agreement (ILA) would allow for a continuation of the School Resource Officer (SRO) program, with Everett Public Schools paying for the officer's time while school is in session.

Chief of Police Greg Elwin provided Council with a [revised agenda summary](#) and gave an overview of the program and expectations. Chief Elwin introduced the MCPD SRO Handbook and reporting system, and briefed Council on changes to the ILA including adjustments in monetary contributions by the school district.

Council engaged in discussion.

**Councilmember Bond made a motion to authorize the City Manager to execute the Interlocal Cooperative Agreement between the City of Mill Creek and Everett Public Schools concerning the School Resource Officer Program. Councilmember Mead seconded the motion. The motion passed unanimously.**

- F. Agreement for Professional Legal Services  
(*Bob Stowe, Interim City Manager*)

Interim City Manager Bob Stowe explained that the agreement covers a three year period beginning January 1, 2016 and ending December 31, 2018, with 80 percent covering a not to exceed amount that has already been authorized and paid while the rest will be spent the remainder of this year.

**Mayor Pro Tem Holtzclaw made a motion to authorize the City Manager to execute the Agreement for Professional Legal Services with Ogden Murphy Wallace. Councilmember Steckler seconded the motion. The motion passed unanimously.**

#### CONSENT AGENDA

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- G. Ordinance amending MCMC 4.06.070, Qualifications of Applicants, for the Purpose of Including Lawful Permanent Residents in Conformance with RCW 41.12.070, Qualifications of Applicants for Law Enforcement Agencies, and Establishing an Effective Date
- H. City Council Meeting Minutes of June 5, 2018
- I. Special City Council Meeting Minutes of June 8, 2018
- J. City Council Meeting Minutes of June 12, 2018
- K. Special City Council Meeting Minutes of June 13, 2018
- L. Special City Council Meeting Minutes of June 19, 2018
- M. City Council Meeting Minutes of July 3, 2018
- N. City Council Meeting Minutes of July 10, 2018

**Mayor Pro Tem Holtzclaw made a motion to pull agenda item G, Ordinance amending MCMC 4.06.070, from the consent agenda and to bring back for discussion at a future meeting. Councilmember Steckler seconded the motion. The motion passed unanimously.**

**Councilmember Mead made a motion to approve the consent agenda. Councilmember Steckler seconded the motion. The motion passed unanimously.**

## REPORTS

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### O. Mayor/Council

Mayor Pruitt reported that she enjoyed the City's first summer of Farmers Market Fridays and looks forward to next year.

Mayor Pro Tem Holtzclaw reported that Snohomish County Tomorrow (SCT) did not meet over the summer and will pick up again later in September. Mayor Pro Tem Holtzclaw advised Council that SCT annual dues increased by \$163.00.

Councilmember Todd encouraged Council to attend the joint Snohomish County Cities / Snohomish County Tomorrow meeting on September 26.

### P. City Manager

- Council Planning Schedule

Interim City Manager Bob Stowe reviewed the Council Planning Schedule.

### Q. Staff

- Neighborhood Focus Group Notes from April 26, 2018
- Neighborhood Focus Group Agenda for September 13, 2018
- Senior Center Focus Group Minutes of May 15, 2018
- Senior Center Focus Group Minutes of August 14, 2018
- Senior Center Focus Group Agenda for September 13, 2018
- Design Review Board Meeting Minutes of July 19, 2018

## AUDIENCE COMMUNICATION

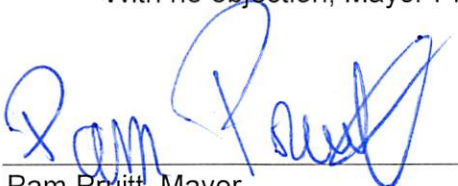
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R. There were no comments from the audience.

## ADJOURNMENT

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With no objection, Mayor Pruitt adjourned the meeting at 7:07 p.m.

  
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Pam Pruitt, Mayor

  
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Gina Pfister, Acting City Clerk