



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, July 10, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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Councilmembers Present:

*Pam Pruitt, Mayor*

*Vince Cavaleri, Councilmember*

*Mike Todd, Councilmember*

*Mark Bond, Councilmember*

*Jared Mead, Councilmember*

*John Steckler, Councilmember*

Councilmembers Absent:

*Brian Holtzclaw, Mayor Pro Tem*

**Councilmember Todd made a motion to excuse Mayor Pro Tem due to vacation. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

### AUDIENCE COMMUNICATION

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- A. Ed McNichol, a Mill Creek resident, expressed concern over the amount of traffic in residential neighborhoods since the beginning of the 35th Ave SE reconstruction project.

Mary Kay Voss, a Mill Creek resident, voiced concern that recent decisions made by Council regarding the absence of the City Manager may be taking place outside of Open Public Meeting Act (OPMA) regulations.

William McKinnon, a Mill Creek resident, requested traffic calming devices at the intersections of 35th Ave SE and 144th, 143th, and 30th Ave SE.

Paul Hairopoulos, a Mill Creek resident, thanked staff for fixing the sprinkler system timer at Heron Park. Mr. Hairopoulos expressed his dissatisfaction with Puget Sound Energy's temporary pavement patches on 164th St SE.

## NEW BUSINESS

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### B. 2018 Landscape Maintenance Services Contract Award

Interim City Manager Bob Stowe reviewed contract terms of the expiring landscape and maintenance contract with Evergreen Landscape & Maintenance LLC and the new contract with Plantscapes, Inc.

City Manager Stowe introduced Planning Manager Tom Rogers who explained the bidding process and increased scope of work. Planning Manager Rogers advised Council that contracting out the work is more cost effective than labor and equipment costs to do the work in house.

**Councilmember Cavaleri made a motion to authorize the Interim City Manager to execute a contract with Plantscapes, Inc. for the 2018 Landscape Maintenance Services Contract in an amount not to exceed \$138,937.30. Councilmember Steckler seconded the motion. The motion passed unanimously.**

### C. Ordinance Adopting a Complete Streets Policy for the City of Mill Creek and Adding a New Mill Creek Municipal Code Chapter 12.20

Interim City Manager Bob Stowe briefed Council on the Complete Streets Act passed by state legislature and how through the Transportation Improvement Board, it provides funding opportunities for local governments.

City Manager Stowe introduced Planning Manager Tom Rogers who summarized the City's commitment to complete streets by planning and building streets that use solutions to accommodate all users, including pedestrians, transit users, cyclists, and motorists. Planning Manager Rogers stated that if the City is nominated for and awarded a grant, staff will look for creative ways to make the City's streets even better.

**Councilmember Steckler made a motion to adopt Ordinance 2018-831 adopting a Complete Streets Policy and amending the Mill Creek Municipal Code (MCMC) to add a new Chapter 12.20. Councilmember Todd seconded the motion. The motion passed unanimously.**

## CONSENT AGENDA

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### D. Approval of Checks #58726 through #58858 and ACH Wire Transfers in the Amount of \$1,678,483.01

*(Audit Committee: Councilmember Bond and Councilmember Cavaleri)*

### E. Payroll and Benefit ACH Payments in the Amount of \$295,520.87

*(Audit Committee: Councilmember Bond and Councilmember Cavaleri)*

**Councilmember Bond made a motion to approve the consent agenda. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

## REPORTS

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### F. Mayor/Council

Mayor Pruitt reported that she will be attending the Mill Creek Festival this weekend and encouraged Council to attend as well.

Mayor Pruitt reported that more produce is expected at the Farmers Market.

Councilmember Bond agreed with resident Ed McNichol who spoke during audience communication regarding the excessive traffic in Highland Trails and would be in favor of a creative solution.

Councilmember Steckler reported that he will be attending the Mill Creek Festival this weekend.

Councilmember Todd reported on highlights from the AWC Annual Conference and provided Council with a [handout](#).

Councilmember Todd thanked staff on behalf of the local soccer community for accommodating fall schedules before work is started on the new sports park turf.

### G. City Manager

Interim City Manager Bob Stowe reviewed the Council Planning Schedule and noted that a meeting may be necessary in August to handle business relating to the 35th Ave SE reconstruction project.

City Manager Stowe reported that first quarter financials are in Council mailboxes and that second quarter financials will be on the next agenda.

## AUDIENCE COMMUNICATION

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H. There were no comments from the audience.

## ADJOURNMENT

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With no objection, Mayor Pruitt adjourned the meeting at 6:40 p.m.



Pam Pruitt, Mayor



Gina Pfister, Acting City Clerk