



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, November 14, 2017

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Sean Kelly, Councilmember
Donna Michelson, Councilmember
Vince Cavaleri, Councilmember
Mike Todd, Councilmember
Mark Bond, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

- A. Terry Schuler, Mill Creek Senior Center Program Manager, addressed the Council with concerns about the new senior center site at Vintage Housing.

PRESENTATIONS

- B. Proclamation: Parks & Recreation Board Member Mark Johnson

Mayor Pruitt read a proclamation recognizing Parks & Recreation Board member Mark Johnson for his service on the Board and wished him well in his future endeavors. Recreation & Tourism Manager Brian Davern presented Mr. Johnson with a token of appreciation from the City.

- C. Presentation of Check to Colton's Army Guild

City Manager Rebecca Polizzotto introduced Recreation & Tourism Manager Brian Davern and Recreation Coordinator Kristen Rasmussen who briefed Council on the Run with Heart event that benefited two local non-profit organizations. Mr. Davern and Ms. Rasmussen presented a \$4,000 check to Colton's Army Guild. Jeff, Suzy and

Colton Matter were on hand to accept the check.

PUBLIC HEARING

D. Property & EMS Tax Levy Public Hearing

City Manager Rebecca Polizzotto reviewed tax levy background information. The City Manager recommended a 1% tax levy increase for both regular and EMS property taxes.

Public Comments:

Wil Nelson, a Mill Creek resident, stated that he did not appreciate another property tax increase, but is okay with a smaller EMS tax increase.

Mayor Pro Tem Holtzclaw made a motion to approve Ordinance #2017-822, AN ORDINANCE OF THE CITY OF MILL CREEK, WASHINGTON, LEVYING REGULAR PROPERTY TAXES UPON ALL PROPERTY; REAL, PERSONAL AND UTILITY SUBJECT TO TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF MILL CREEK, FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2018. Councilmember Bond seconded the motion. The motion passed unanimously.

Councilmember Todd made a motion to approve Ordinance #2017-823, AN ORDINANCE OF THE CITY OF MILL CREEK, WASHINGTON, LEVYING EMERGENCY MEDICAL SERVICES PROPERTY TAXES UPON ALL PROPERTY; REAL, PERSONAL AND UTILITY SUBJECT TO TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF MILL CREEK, FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2018. Councilmember Michelson seconded the motion. The motion passed unanimously.

NEW BUSINESS

E. Website Update

City Manager Rebecca Polizzotto stated that the City's web design team has been working diligently on the new website that will be going live in approximately 4 weeks and that the new website will include a tourism sub-site, for which the City secured a grant.

City Manager Rebecca Polizzotto introduced Director of Communications & Marketing Joni Kirk who gave Council a preview of the new website. She talked about the web focus group, the new citizen response module, mobile functionality, and briefed Council on a comprehensive communication plan to roll the website out to the community.

CONSENT AGENDA

- F. Approval of Checks #57648 through #57777 and ACH Wire Transfers in the Amount of \$416,977.83
(Audit Committee: Mayor Pruitt and Mayor Pro Tem Holtzclaw)**
- G. Approval of Payroll and Benefit ACH Payments in the Amount of \$648,381.48
(Audit Committee: Mayor Pruitt and Mayor Pro Tem Holtzclaw)**

Mayor Pro Tem Holtzclaw made a motion to approve the consent agenda. Councilmember Todd seconded the motion. The motion passed unanimously.

REPORTS

H. Mayor/Council

Mayor Pruitt reported that the newly comprised Snohomish County 911 Board will be meeting three times before the end of the year and will hold a meeting on January 1, 2018 at Fire District 7.

Mayor Pruitt reported that she spent time with students at Penny Creek Elementary talking about local government.

Mayor Pruitt reported that she enjoyed the City's Veterans Day parade.

Councilmember Cavaleri thanked newly elected official, Jared Mead, and candidate Carmen Fischer for participating in the election cycle.

Councilmember Michelson reported that she attended the Art & Beautification Board meeting last week and stated the Board is brainstorming new ideas for tourism. Councilmember Michelson stated they are still looking for artists to help with the utility box wrap project.

Mayor Pro Tem Holtzclaw thanked City staff for social media communications and for providing coverage during last night's storm.

Councilmember Todd reported that the parade was amazing and commented on how far it has come from the first year.

Councilmember Todd encouraged Council to attend the legislative send-off breakfast on January 3.

Councilmember Todd encouraged Council to join him at the Capitol on January 19 to speak with representatives about projects that are important to our City.

I. City Manager

City Manager Polizzotto reviewed the Council Planning Schedule.

City Manager Polizzotto reported that Council goal setting sessions will be the first steps toward the new budget process that begins in January.

City Manager Polizzotto reported that the City was awarded a \$50,000 grant for stormwater efforts and that the funds will be utilized to review years of stormwater system video to identify projects and priorities as part of our capital improvement planning. City Manager Polizzotto recognized Supervising Engineer Kamal Mahmoud for securing the grant.

City Manager Polizzotto thanked staff for a great Veterans Day that underscores the City's goal to develop these events as regional events.

City Manager Polizzotto thanked Council for their leadership and for their confidence in City staff.

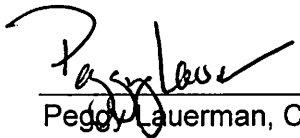
AUDIENCE COMMUNICATION

- J. Herbie Martin, a Mill Creek resident, thanked the City Manager for her role in the Veterans Day events. Mr. Martin stated that he would like to see more diversity within the City and embrace all that live in the community.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 7:41 p.m.


Pam Pruitt, Mayor


Peggy Lauer, City Clerk