



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, February 28, 2017

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council Meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### ROLL CALL

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Councilmembers Present:

*Pam Pruitt, Mayor*

*Brian Holtzclaw, Mayor Pro Tem*

*Sean Kelly, Councilmember*

*Donna Michelson, Councilmember*

*Vince Cavaleri, Councilmember*

*Mike Todd, Councilmember*

Councilmembers Absent:

*Mark Bond, Councilmember*

**Councilmember Todd made a motion to excuse Councilmember Bond due to illness. Councilmember Michelson seconded the motion. The motion passed unanimously.**

### AUDIENCE COMMUNICATION

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- A. There was no public comment.

### PRESENTATIONS

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- B. Milestone Anniversary Presentation - Marci Chew  
City Manager Polizzotto recognized Surface Water Specialist Marci Chew for her 15 years of excellent service to the City of Mill Creek.

## **NEW BUSINESS**

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- C. Contract for Services Between the City of Mill Creek and the Northshore Senior Center  
City Manager Polizzotto presented information regarding the contract for services with Northshore Senior Center. Mayor Pro Tem Holtzclaw confirmed that the annual contract amount is \$12,500.  
**Councilmember Todd made a motion to authorize the City Manager to execute Contract number 2017-1323 with the Northshore Senior Center. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

## **STUDY SESSION**

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- D. Financial Review  
Director of Finance and Administration Peggy Lauerma presented the financial statements for the period ending December 31, 2016. Director Lauerma also provided an overview and recommendations regarding financial operations.

## **CONSENT AGENDA**

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- E. Approval of Checks #56527 through #56605 and ACH Wire Transfers in the Amount of \$226,279.72  
*(Audit Committee: Councilmember Todd and Councilmember Cavaleri)*
- F. Payroll and Benefit ACH Payments in the Amount of \$364,569.39  
*(Audit Committee: Councilmember Todd and Councilmember Cavaleri)*
- G. City Council Meeting Minutes of January 24, 2017  
Removed for review at a subsequent Council meeting.
- H. City Council Meeting Minutes of February 7, 2017  
Removed for review at a subsequent Council meeting.  
**Councilmember Cavaleri made a motion to approve items E and F of the consent agenda. Councilmember Todd seconded the motion. The motion passed unanimously.**

## **REPORTS**

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- I. Mayor/Council  
Mayor Pruitt updated the Council regarding the SNOCOM / SNOPAC consolidation and SERS.
- J. City Manager
- Council Planning Schedule

## AUDIENCE COMMUNICATION

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- L. Ms. Barb Heidel addressed the Council and thanked Director Lauerman for a very helpful presentation on City finances.

Mr. Michael McConnell addressed the Council as a union representative of Fire District 7 and spoke to the high level of training, equipment and apparatus provided by the District for the citizens of Mill Creek.

**At 8:22 p.m., Councilmember Todd made a motion to extend the meeting to 9:00 p.m. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

## RECESS TO EXECUTIVE SESSION

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*(Confidential Session of the Council)*

- K. Discussion of the Performance of a Public Employee per RCW 42.30.110 (1) (g)

The meeting recessed to executive session at 8:23 p.m. for up to 30 minutes to discuss the performance of a public employee per RCW 42.30.110 (1) (g), which was subsequently extended.

## MEETING RECONVENED

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The meeting reconvened to regular session at approximately 9:11 p.m. Due to a technical error with the equipment the recording was not reactivated at this time.

## ADJOURNMENT

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With no objection, Mayor Pruitt adjourned the meeting at 9:11 p.m.

  
Pam Pruitt, Mayor

  
Peggy Lauerman, City Clerk