



CITY COUNCIL MINUTES

September 6, 2016

15728 Main Street, Mill Creek, WA 98012 # 425-745-1891

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Sean Kelly
Donna Michelson
Vince Cavaleri
Mike Todd
Mark Bond

September 6, 2016
Regular City Council Meeting
6:00 p.m.

CALL TO ORDER

Mayor Pruitt called the meeting to order at 6:00 p.m.

FLAG SALUTE

Flag Salute was conducted.

ROLL CALL

Roll was called by the Deputy City Clerk with all Councilmembers present.

AUDIENCE COMMUNICATION:

Will Nelson
14925 29th Dr. SE
Mill Creek, WA 98012

Mr. Nelson expressed his frustration with the high cost of fire services and the EMS Levy. He's very concerned about cost projections for these services, and where the City will be as the rates continue to increase.

NEW BUSINESS:

Presentation: Employee Recognition
(*Rebecca C. Polizzotto, City Manager*)

Discussion:

City Manager Polizzotto recognized City Engineer Scott Smith for his 15 years of service to the City.

Presentation: Snohomish Health District
(*Mark Bond, Health District Representative*)

The following agenda summary information was presented:

Item presented by the Snohomish Health District Public and Government Affairs Manager, Heather Thomas and Deputy Director & Chief Operations Officer, Pete Mayer.

Discussion.

The Council discussed a request by the Snohomish Health District for a \$2.00 per capita annual commitment by the City, and agreed to include this topic during budget talks.

Final Plat Approval: Seattle Ridge Road
(*Rebecca C. Polizzotto, City Manager*)

The following agenda summary information was presented:

The owner/developer, Seattle Hill North Coast LLC, has requested approval of the Final Plat of Seattle Ridge. The plat will subdivide 3.917 acres into 16 lots for single-family home development. The property is located at 14616 Seattle Hill Road.

The City's Hearing Examiner conducted a public hearing on the Preliminary Plat on December 18, 2013, and issued a decision approving the Preliminary Plat with conditions on December 31, 2013. Once the applicant has met the conditions of the preliminary plat, state law requires that the City Council approve a Final Plat for recording. The Final Plat is the instrument that actually creates each of the lots so they can be sold.

The applicant has complied with or bonded for all Conditions of Approval to the satisfaction of the Engineering Department and the Department of Community and Economic Development. Building permits cannot be issued (with the exception of model home permits) and the homes cannot be sold until the Final Plat is approved and recorded. The following bonds and fees have been posted:

1. The City is in receipt of performance bonds in the amount of \$282,155.61 to provide a surety for the completion of public improvements in the plat, which include erosion control, roadway and storm drainage facilities, curb, gutter and sidewalk.
2. The City is in receipt of performance bonds in the amount of \$179,115.19 to provide a surety for the completion of the Design Review Board-approved landscape plan improvements in the plat.
3. SEPA mitigation fees have been paid to the City, Snohomish County, Fire District #7, and the Everett School District.

Discussion:

Council discussed safety concerns regarding the road placement and whether they had the option to revisit the placement at this point. After some discussion, it was agreed that it was too late to change it now. City Manager Polizzotto proposed reviewing options for traffic calming devices and traffic enforcement internally to provide assistance as necessary.

Councilmember Todd had a question regarding one part of the map included in Attachment 4 of the materials. Director of Engineering, Scott Smith, agreed to look into it and fix any error if found. City Manager Polizzotto agreed that the Council could approve the final plat before an administrative change was made.

MOTION: Mayor Pro Tem Holtzclaw made a motion to approve Ordinance #2016-808 to approve the Final Plat for Seattle Ridge Road, Councilmember Cavaleri seconded the motion. The motion passed 6-1-0 with Councilmember Cavaleri voting against.

Design Review Board Appointments
(City Council)

The following agenda summary information was presented:

There are currently two positions on the Design Review Board with terms that expire on August 31, 2016. A notice soliciting new members was posted at City Hall and on the City's website. In addition, the Notify Me feature on the City's website provides an opportunity for interested parties to sign up to be notified when positions are being filled on the Design Review Board. Fifty people have signed up for this feature and were notified of the current vacancies.

Two individuals provided written responses to the notice for the vacant positions and are scheduled for interview on September 6, 2016 by a committee consisting of Councilmember Todd, Mayor Pro Tem Holtzclaw and Design Review Board Chair Dave Gunter.

Discussion.

Mayor Pro Tem Holtzclaw and Councilmember Todd spoke very highly of past contributions of the two applicants who applied to fill these positions; both applicants were recommended for a new term. Members of this board commit to a 3 year term therefore these members will sit on the board until August of 2019.

MOTION: Mayor Pro Tem Holtzclaw made a motion to appoint Tina Hastings and David Hambelton to the Design Review Board, Councilmember Todd seconded the motion. The motion passed unanimously.

CONSENT AGENDA:

Approval of Checks #55716 through #55928 and ACH Wire Transfers in the Amount of \$1,426,143.47

(Audit Committee: Mayor Pruitt and Mayor Pro Tem Holtzclaw)

Payroll and Benefit ACH Payments in the Amount of \$284,357.42

(Audit Committee: Mayor Pruitt and Mayor Pro Tem Holtzclaw)

Payroll and Benefit ACH Payments in the Amount of \$243,151.70

(Audit Committee: Mayor Pruitt and Mayor Pro Tem Holtzclaw)

There were no exceptions from the audit committee.

MOTION: Mayor Pro Tem Holtzclaw made a motion to approve the consent agenda, Councilmember Cavaleri seconded the motion. The motion passed unanimously.

REPORTS:

Mayor Pruitt reported on an approximate \$10,000 savings next year in the City's cost for services from SNOCOM. She also reported on a savings from SERS for public safety radio services.

Councilmember Todd reminded the Council of the invite they received for an upcoming Snohomish County Cities monthly meeting. He also advised Council of an upcoming Snohomish County Cities & Association of Washington Cities meeting being held in Edmonds and covering legislative issues.

City Manager Polizzotto presented Mayor Pruitt with the AWC Certificate of Municipal Leadership for her successful completion of the training program. She also reported on a Park and Recreation Board meeting which will be held tomorrow at 5:00 p.m. and discuss the design options provided for North Pointe. The City Manager reported very successful turnout at all public presentations and surveys for this project and has recommended the Board present to the Council soon.

AUDIENCE COMMUNICATION:

There were no comments from the audience.

RECESS TO EXECUTIVE SESSION:

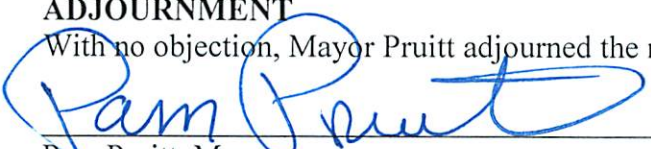
The meeting recessed to executive session at 7:22 p.m. to discuss performance of a public employee per RCW 42.30.110 (g) for approximately 30 minutes; which was subsequently extended.

RECONVENE TO REGULAR SESSION:

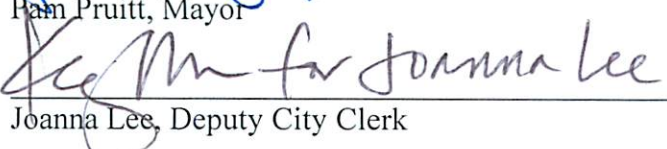
The meeting reconvened to regular session at approximately 9:40 p.m.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 9:40 p.m.



Pam Pruitt, Mayor



Joanna Lee, Deputy City Clerk