

CITY COUNCIL AGENDA
15728 Main Street, Mill Creek, WA 98012
(425) 745-1891



- Brian Holtzclaw, Mayor • Stephanie Vignal, Mayor Pro Tem
- Mark Bond • Vince Cavaleri • John Steckler

Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. **Due to the COVID-19 pandemic City Council Meetings will be held virtually until further notice.**

Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and residency for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal, and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

Next Ordinance No. 2020 - 864
Next Resolution No. 2020 - 590

September 22, 2020
City Council Meeting
6:00 PM

VIRTUAL MEETING INFO

- A. City Council Regular Meeting
Tue, Sep 22, 2020 6:00 PM - 8:30 PM (PDT)

<https://global.gotomeeting.com/join/614020997>

You can also dial in using your phone.
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United States: +1 (224) 501-3412
- One-touch: tel:[+12245013412,614020997](tel:+12245013412,614020997)#

Access Code: 614-020-997

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE COMMUNICATION

- B. Public comment on items on or not on the agenda

PRESENTATIONS

- C. Snohomish Health District
(Heather Thomas, Public & Government Affairs Manager)
[MillCreek_SHD Update_092120](#)
- D. Children's Cancer Awareness Month Proclamation
(Mayor Holtzclaw)
[Sept. 2020 Proclamation Childhood Cancer Awareness](#)

NEW BUSINESS

- E. Council Position #6 Vacancy
(Mayor Holtzclaw & Grant Degginger, Interim City Attorney)
[AS Position 6 Council Interviews and Appointment](#)
[FINAL Council Position 6 Recruitment Brochure Sept. 2020](#)
- F. Development Agreement Regarding Community Transit's Swift Orange Line Bus Rapid Transit Program
(Tom Rogers, Planning Supervisor)
[2020-09-14 - Orange Line DA Agenda Summary](#)
[2020-09-22 - Swift Orange Line Mill Creek City Council Meeting - Packet Presentation](#)
[2020-09-04 - Swift Orange Line Mill Creek - Development Agreement](#)
- G. Safebuilt Addendum No. 2 To Professional Services Contract 2018-1474 For Building Inspection And Plan Review Services
(Tom Rogers, Planning Supervisor)
[Summary - Safebuilt Addendum 2](#)
[Consultant Contract Addendum No. 2 August 21.20](#)
[Safe Built Contract Addendum No. 1](#)
[2018-1474 Signed Contract](#)
- H. Addendum No. 2 To Contract 2019-1504 With Otak For Professional Services
(Tom Rogers, Planning Supervisor)
[Summary - Otak Addendum 2](#)
[1 - Consultant Contract Addendum 2 Final](#)
[2 - Mill Creek Boulevard Schedule Draft September 10 2020](#)
[3 - Fully Executed Contract 2019 1504 Addendum 1 Otak Signed](#)
[4 - 2019-1504 Signed Contract](#)

STUDY SESSION

- I. Status Update on Governance Manual
(Mayor Holtzclaw)

- J. CARES Act Update and Actions
(*Jeff Balentine, Finance Director*)
[9-22-20 Finance Agenda Summary](#)
[Sep 22 2020 Coronavirus Relief Fund COMC](#)
- K. Mill Creek Boulevard Corridor Subarea Planning Presentations - Town Center From Vision To Reality, And Mill Creek Boulevard Subarea Plan Market Analysis And Alternatives
(*Tom Rogers, Planning Supervisor*)
[MC Blvd. Subarea Planning Presentation Agenda Summary September 22](#)
[MCB Subarea - Market Analysis and Alternatives Presentation - 09-2020](#)
[Town Center Vision to Reality MCBld Vision Alternatives](#)

PROPOSED NEW INITIATIVES

- L. Proposed Resolution of the Snohomish County Council Supporting Snohomish County Sheriff Deputies and Law Enforcement Officials across the County in Response to the Tragic Shooting of Two Sheriff Deputies in LA County
(*Councilmember Cavaleri*)
[Resolution Sample](#)

CONSENT AGENDA

- M. Approval of Checks #62445 through #62510 and ACH Wire Transfers in the Amount of \$1,286,310.83.
(*Audit Committee: Mayor Pro Tem Vignal and Councilmember Bond*)
[Check Vouchers Sept. 22, 2020](#)
- N. Payroll and Benefit ACH Payments in the Amount of \$268,659.98.
(*Audit Committee: Mayor Pro Tem Vignal and Councilmember Bond*)
[ACH Wire Transfers](#)
- O. City Council Meeting Minutes of August 25, 2020, September 1, 2020 & September 8, 2020.
[Special Meeting Minutes - 25 Aug 2020](#)
[Meeting Minutes- 01 Sep 2020 - Minutes](#)
[Meeting Minutes- 08 Sep 2020 - Minutes](#)

REPORTS

- P. Mayor/Council
- Q. City Manager
- Department of Ecology Update
 - Fire District 7
 - Council Planning Schedule
- [Planning Schedule 09-22-20](#)
- R. Staff

AUDIENCE COMMUNICATION

- S. Public comment on items on or not on the agenda

ADJOURNMENT

RECESS TO EXECUTIVE SESSION

- T.
- To discuss the performance of a public employee and to evaluate the qualifications of an applicant for public employment per RCW 42.30.110 (1)(g)
 - To discuss the evaluation of the qualifications of a candidate(s) for an appointment to

- elective office per RCW 42.30.110(1)(h);
- To discuss potential litigation per RCW 42.30.110(1)(i).