



Mill Creek Police Department

Found Property Form

Case No. _____

Last Name:	First Name:	MI:	DOB:
Physical Address:		City:	State: Zip:
Phone:	<input type="checkbox"/> home <input type="checkbox"/> work <input type="checkbox"/> cell	Alt Phone:	<input type="checkbox"/> home <input type="checkbox"/> work <input type="checkbox"/> cell

This statement may be subject to disclosure under the Public Records Act, RCW Chapter 42.56. However, under RCW 42.56.240(d), you may request that *your identifying information* not be disclosed.
Please check one of the following boxes:
 You may disclose my identifying information. You may not disclose my identifying information.

Type of Item/s Found <small>(no motor vehicles may be claimed under RCW 46.52)</small>	Description of Item/s Found

Location where item/s were found: _____

Desire to Assert Rights

I hereby certify that on _____, 20____, I found the unclaimed personal property, which I have reported and surrendered, to the Mill Creek Police Department. I further understand that if I desire to claim said property, that I must fully comply with the instructions provided to me pursuant to state law, and that, in failing to do so, I forfeit all rights and claims to said property.

I certify that I have read and understand my rights and responsibilities as stated in *Chapter 63.21 RCW* Lost and Found property, and at this time, I do do not desire to assert my rights to claim said property.

Signature:	Place signed: <small>Indicate City/ State</small>	Date:
<i>Official Use Only</i>	Officer Signature:	Badge No. Date:



Mill Creek Police Department

Rights & Responsibilities for Unclaimed Personal Property (RCW 63.21)

Washington State Law requires that you have the following rights and responsibilities if you desire to claim the property that you found. Any finder of property who fails to discharge the duties imposed by this chapter shall forfeit all rights to the property and shall be liable for the full value of the property.

1. You must report the find and surrender the property if requested within seven (7) days to the Mill Creek Police Department if found within the City limits and serve written notice of your intent to claim said property by signing the Mill Creek Police Department Found Property Form.
2. Within seven (7) days of finding the property, acquire a signed statement setting forth an appraisal of the *current market value* of the property prepared by a qualified person engaged in buying and selling like item(s) or by a district court judge, unless the found property is cash. The appraisal must be filed with the Mill Creek Police Department either at the time of report or by mailing it to: *Mill Creek Police Department, 15728 Main Street, Mill Creek WA 98012.*
3. The found property shall be released to the finder sixty (60) days after the find was reported to the Mill Creek Police Department, if no owner has come forward, or sixty (60) days after the final disposition of any judicial or other official proceedings involving the property, whichever is later.
4. The property shall be released only after the finder has presented evidence of payment to the treasurer of the governmental entity handling the found property (\$10 plus the amount of the cost of publication notice incurred by the government entity. *RCW 63.21.010*) This amount shall be deposited in the general fund of the City of Mill Creek. If the appraised value of the property is less than the cost of publication of notice of the finding, then the finder is not required to pay the fee.
5. The Mill Creek Police Department must give you a written copy of your rights and responsibilities. Your copy of this form is that written copy.
6. You cannot claim the property if:
 - you are an employee, officer, or agent of a governmental entity who finds or acquires any property covered by this chapter while acting within the course of his or her employment;
 - the property is illegal to possess;
 - the owner is known;
 - the found property is a motor vehicle governed by RCW 46.

Please direct all inquiries to:
Mill Creek Police Department