



**CITY OF MILL CREEK
DESIGN REVIEW BOARD MEETING MINUTES
June 21, 2017**

Approved September 21, 2017

DRB Members:

Dave Gunter, Chair
David Hambelton, Vice Chair
D. Wayne Bisom
Tina Hastings
Beverly Tiedje

Community Development Staff:
Sherrie Ringstad, Planning Specialist

I. CALL TO ORDER:

Chair Gunter called the meeting to order at 5:15 p.m.

II. ROLL CALL:

All members were present as noted above.

III. MINUTES:

A. Minutes of April 20, 2017

MOTION: Member Hastings moved, seconded by Member Bisom, to approve the April 20, 2017 minutes as presented. The motion was approved unanimously.

IV. NEW BUSINESS:

The Church of Jesus Christ of Latter-Day Saints – Roadway Buffer Landscaping
Planning Specialist Sherrie Ringstad gave the staff presentation, which included background information, photos of existing conditions, the rationale for the requested modifications, and a description of the proposed roadway buffer landscaping. Ms. Ringstad reviewed the Design Guidelines contained in the Comprehensive Plan and the Municipal Code and stated that based on the proposed plans consistency with these Guidelines, staff is recommending approval as conditioned in the staff report.

Member Bisom asked if the stumps of the trees being removed would be completely ground out.

Glenn Takagi, 18550 Firlands Way North #102, Shoreline, WA 98133

Mr. Takagi, the Landscape Architect for the project, confirmed that the stumps would be ground out completely in the lawn areas. Where a hazardous tree has to be removed from within the tree landscape islands, it is likely that the stump will be cut just to ground level but not ground out completely because of the conflict with the roots of the trees being preserved.

Member Bisom asked about the spacing of the understory plantings. Mr. Takagi stated that spacing and plant species will be determined in the field and will be dependent on available room given that they will be working around existing tree roots.

Member Bisom asked about soil amendment. Mr. Takagi stated that the soil will be amended with two to three inches of sandy loam and compost.

Member Hastings asked about the sidewalk adjacent to the southern entry drive being added to provide a pedestrian access from the church to the sidewalk. Mr. Takagi confirmed that it would be the same width as the sidewalk adjacent to the northern entry drive aisle.

MOTION: Member Bisom moved, seconded by Member Tiedje, to approve the proposed roadway buffer landscaping for The Jesus Christ of the Latter-Day Saints as conditioned in the staff report. The motion was approved unanimously.

V. ADJOURNMENT:

Chair Gunter adjourned the meeting with the consensus of the Board at 5:30 p.m.

Submitted by:

Sherrie Ringstad, Planning Specialist