



## MINUTES

### City Council Regular Meeting

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6:00 PM - Tuesday, March 6, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

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### ROLL CALL

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Councilmembers Present:

*Pam Pruitt, Mayor  
Brian Holtzclaw, Mayor Pro Tem  
Vince Cavaleri, Councilmember  
Mike Todd, Councilmember  
Mark Bond, Councilmember  
Jared Mead, Councilmember  
John Steckler, Councilmember*

Councilmembers Absent:

### AUDIENCE COMMUNICATION

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- A. There were no comments from the audience.

### STUDY SESSION

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- B. Long Term Strategic Planning
- Fiscal Responsibility
  - Customer Service

City Manager Rebecca Polizzotto led an interactive exercise with the Council to brainstorm strategic goals and objectives in order to identify priorities, projects and initiatives to be accomplished over the next several years in the areas of fiscal responsibility and customer service.

### NEW BUSINESS

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- C. Contract for Construction Management Services for 35th Ave SE Reconstruction Project

City Manager Rebecca Polizzotto advised Council that the 35th Ave SE Reconstruction Project went out for bid today and briefly reviewed project expectations. City Manager Polizzotto introduced Director of Public Works and Development Services Gina Hortillosa who reviewed the [Hydrologic and Hydraulic \(H&H\) Analysis Report](#) and explained that the study was needed to clearly set expectations on what the design is expected to do and to address future potential flooding.

City Manager Polizzotto reviewed the City's Request for Qualifications (RFQ) process for construction management services and stated that 6 firms responded to the RFQ. City Manager Polizzotto explained the purpose and duties of construction management services. Director Hortillosa reviewed the construction cost estimate and schedule. Council engaged in discussion.

**At 8:30 p.m. Councilmember Cavaleri made a motion to extend the meeting up to 15 minutes. Councilmember Mead seconded the motion. The motion passed unanimously.**

**Councilmember Cavaleri made a motion authorizing the City Manager to execute a contract with Gray & Osborne for construction management and inspection services for the 35th Ave SE Reconstruction Project in an amount not to exceed \$611,300. Councilmember Steckler seconded the motion. The motion passed unanimously.**

#### CONSENT AGENDA

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- D. City Council Meeting Minutes of January 23, 2018
- E. City Council Meeting Minutes of February 6, 2018

**Mayor Pro Tem Holtzclaw made a motion to approve the consent agenda. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

#### REPORTS

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- F. Mayor/Council

Mayor Pro Tem Holtzclaw reported that he will be attending the Snohomish County Cities (SCC) meeting on March 15.

- G. City Manager
  - Quarterly Financial Report
  - AWC Legislative Bulletin
  - Council Planning Schedule

City Manager Rebecca Polizzotto introduced Director of Finance Peggy Lauerman who provided Council with a quarterly financial overview of the period ending December 31, 2017. Director Lauerman provided Council with a [corrected pie chart](#) from page 14 of the report.

At 8:43 p.m. Councilmember Cavaleri made a motion to extend the meeting up to 10 minutes. Councilmember Mead seconded the motion. The motion passed unanimously.

**AUDIENCE COMMUNICATION**


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H. There were no comments from the audience.

**ADJOURNMENT**

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With no objection, Mayor Pruitt adjourned the meeting at 8:51 p.m.



Pam Pruitt, Mayor



Gina Pfister, Acting City Clerk