



## MINUTES

### City Council Regular Meeting

---

6:00 PM - Tuesday, September 5, 2017

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A partial recording, due to technical difficulties, of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

---

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

---

### ROLL CALL

---

Councilmembers Present:

*Pam Pruitt, Mayor*  
*Brian Holtzclaw, Mayor Pro Tem*  
*Sean Kelly, Councilmember*  
*Donna Michelson, Councilmember*  
*Vince Cavaleri, Councilmember*  
*Mike Todd, Councilmember*  
*Mark Bond, Councilmember*

Councilmembers Absent:

### AUDIENCE COMMUNICATION

---

- A. Nancy Finch, a Wildflower resident, thanked the Council for paving her road and stated that it looked great.

### PRESENTATIONS

---

- B. Proclamation: Mill Creek Little League Softball

Mayor Pruitt issued a proclamation recognizing the Mill Creek Little League U12 Softball team's accomplishments during the 2017 postseason.

- C. Great Garden Awards

Art & Beautification Board members Matt Buchanan and Councilmember Michelson shared a PowerPoint presentation of the 2017 Great Garden Award winners and presented the winners with a commemorative keepsake award.

## NEW BUSINESS

---

### D. Art & Beautification Board Appointment

The Art & Beautification Board Interview Committee reported that the Board currently has two openings and received one letter of interest from Mill Creek resident Jeanne Smart. The Committee interviewed Ms. Smart and selected her to fill one of the vacancies on the Board.

**Councilmember Michelson made a motion to appoint Jeanne Smart to the Art & Beautification Board to fill the full-term vacancy expiring September 5, 2020. Councilmember Todd seconded the motion. The motion passed unanimously.**

### E. Design Review Board Appointments

The Design Review Board Interview Committee reported that the board currently has one opening position and received three letters of interest. Following the interviews, they selected Diane Symms to fill the vacant position.

**Councilmember Todd made a motion to appoint Diane Symms to the Design Review Board to fill the full-term vacancy expiring August 31, 2020. Councilmember Bond seconded the motion. The motion passed unanimously.**

### F. Snohomish County Hotel/Motel Small Grant Fund Application

City Manager Rebecca Polizzotto reviewed the Snohomish County Hotel/Motel Small Grant Fund Application that supports projects which encourage tourism activities in Snohomish County. City Manager Polizzotto stated that the City was submitting an application for grant funds to expand regional marketing efforts for participation and attendance in the City's Memorial and Veterans Day events.

**Councilmember Cavaleri made a motion to approve Resolution 2017-568 designating the City Manager as the authorized representative to the Snohomish County Lodging Tax Advisory Committee and for the City Manager to submit a grant application to the Snohomish County Hotel/Motel Small Grant Fund for the Memorial/Veterans Day additional events promotion project. Councilmember Kelly seconded the motion. The motion passed unanimously.**

## REPORTS

---

### G. Mayor/Council

Mayor Pruitt reported on the passing of former City of Mill Creek Mayor Linn Epperly.

Councilmember Bond reported on the passing of former City of Mill Creek Police Chief Noreen Skagen.

Councilmember Kelly congratulated his neighbors on their Great Garden Award.

Councilmember Todd reported that Snohomish County Cities would not be holding a meeting this month. Instead they will be joining Snohomish County Tomorrow for their annual meeting on September 27.

H. City Manager

City Manager Rebecca Polizzotto reviewed the Council Planning Schedule.

**AUDIENCE COMMUNICATION**

---

I. There were no comments from the audience.

**ADJOURNMENT**

---

With no objection, Mayor Pruitt adjourned the meeting at 6:29 p.m.

  
Pam Pruitt, Mayor

  
Peggy Lauer, City Clerk