



## MINUTES

### City Council Regular Meeting

---

6:00 PM - Tuesday, October 10, 2017

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

### CALL TO ORDER

---

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

---

### ROLL CALL

---

Councilmembers Present:

*Pam Pruitt, Mayor*

*Brian Holtzclaw, Mayor Pro Tem*

*Sean Kelly, Councilmember*

*Donna Michelson, Councilmember*

*Mike Todd, Councilmember*

Councilmembers Absent:

*Mark Bond, Councilmember*

*Vince Cavaleri, Councilmember*

**Councilmember Michelson made a motion to excuse both Councilmember Bond and Councilmember Cavaleri due to vacation. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.**

### AUDIENCE COMMUNICATION

---

- A. There were no comments from the audience.

### NEW BUSINESS

---

- B. Appointment to the Art & Beautification Board

City Manager Rebecca Polizzotto stated that this item will be rescheduled for a future meeting.

### CONSENT AGENDA

---

- C. Approval of Checks #57523 through #57647 and ACH Wire Transfers in the Amount of \$421,884.76  
(*Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Todd*)

- D. Payroll and Benefit ACH Payments in the Amount of \$275,898.32  
(Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Todd)
- E. City Council Meeting Minutes of September 26, 2017

**Mayor Pro Tem Holtzclaw made a motion to approve the consent agenda. Councilmember Todd seconded the motion. The motion passed unanimously.**

## REPORTS

---

### F. Mayor/Council

Mayor Pruitt reported that she will be attending the AWC Regional Meeting on November 1 and encouraged Councilmembers to attend.

Mayor Pro Tem Holtzclaw reported that he'll be working with the City Manager to schedule time for a briefing on the pending Countywide Planning Policies (CPP) amendments coming through the County on October 11 and to discuss the official position of the Council.

Councilmember Todd reported that he will be attending the EASC Public Officials Reception on October 24.

Councilmember Todd reported that as a member of the Capital Projects Advisory Committee for Everett Public Schools, he attended their kick-off meeting last week.

Mayor Pruitt reported that a supermajority vote of the board will be required for major changes to the SNOCOM/SNOPAC Consolidation ILA and that the City will still include a list of concerns in the transmittal letter.

### G. City Manager

- Council Planning Schedule
- Quarterly Financial Report
- ICMA Recognition

City Manager Rebecca Polizzotto reviewed the Council Planning Schedule and noted that she will be adding a Council work session for legislative agenda planning and will be asking an AWC representative to participate in the work session.

City Manager Rebecca Polizzotto recognized Accountant Sandy Kottke for her efforts that are reflected in the Quarterly Financial Reports. City Manager Polizzotto introduced Director of Finance Peggy Lauerman who reviewed the Quarterly Financial Reports.

City Manager Rebecca Polizzotto reported that she will be attending the Annual ICMA Conference in late October where the City of Mill Creek will be featured at the national conference as a great example of innovation and progress. She announced that a video featuring Mill Creek will be unveiled at the conference and will be shared with international audiences over the next year. City Manager Polizzotto introduced Director of Communications and Marketing Joni Kirk and recognized her for work on

coordinating the production of the video. Click [here](#) to view the video.

#### **AUDIENCE COMMUNICATION**

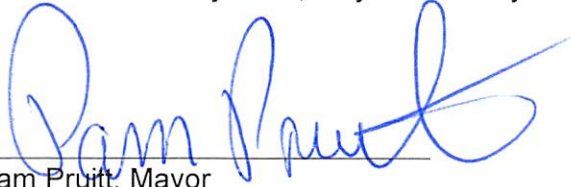
---

H. There were no comments from the audience.

#### **ADJOURNMENT**

---

With no objection, Mayor Pruitt adjourned the meeting at 6:57 p.m.



Pam Pruitt, Mayor



Peggy Lauerman, City Clerk