



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, May 23, 2017

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Sean Kelly, Councilmember

Donna Michelson, Councilmember

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

- A. No public comment was made.

PRESENTATIONS

- B. Proclamation: National Safe Boating Week

(Pam Pruitt, Mayor)

A proclamation was read by Mayor Pruitt supporting the goals of the North American Safe Boating Campaign and United States Power Squadrons and proclaiming May 20-26, 2017 as National Safe Boating Week.

- C. AWC Scholarship Award and City Contribution

(Rebecca C. Polizzotto, City Manager)

City Manager Polizzotto presented Mill Creek student Abigail Brandt with a \$500 City of Mill Creek scholarship to go along with the Association of Washington Cities (AWC) Center for Quality Communities scholarship for \$1,000.

- D. Girl Scout Highest Award Earners from Mill Creek

(Rebecca C. Polizzotto, City Manager)

City Manager Polizzotto recognized Mill Creek resident and Girl Scout Gold Award recipient, Sarah Marsh. Miss Marsh has been a member of Girl Scouts since the first

grade and reached this momentous milestone through years of dedication and hard work.

Mill Creek resident and Girl Scout Silver Award recipient, Katie Armstrong, will be recognized at a future council meeting.

OLD BUSINESS

- E. Purple Heart Parking Designations
(Rebecca C. Polizzotto, City Manager)
City Manager Polizzotto presented information regarding Purple Heart Parking Designations for council consideration. The Council supported the City Manager's recommendations and moved to adopt the proposed resolution.

Councilmember Cavaleri made a motion to adopt the Resolution to add "combat-wounded" designated parking at City of Mill Creek facilities and to encourage Mill Creek businesses to support this project by creating their own "combat-wounded" parking stalls in their private parking lots. Councilmember Kelly seconded the motion. The motion passed unanimously.

CONSENT AGENDA

- F. Approval of Checks #56936 through #56997 and ACH Wire Transfers in the Amount of \$1,053,478.12
(Audit Committee: Mayor Pruitt and Councilmember Bond)
- G. Payroll and Benefit ACH Payments in the Amount of \$284,379.75
(Audit Committee: Mayor Pruitt and Councilmember Bond)
- H. City Council Meeting Minutes of May 2, 2017
- I. City Council Meeting Minutes of May 9, 2017

Councilmember Bond made a motion to approve the consent agenda. Councilmember Todd seconded the motion. The motion passed unanimously.

REPORTS

- J. Mayor/Council
Mayor Pruitt reported that she was not able to attend the Puget Sound Regional Council (PSRC) General Assembly meeting; however Councilmember Todd confirmed that he was planning to attend and would fill in as the voting delegate. She also reported attending the SERS and SNOCOM/SNOPAC board meetings where progress is being made but there was nothing new to report at this time.

Councilmember Cavaleri attended the Northshore & Mill Creek Senior Center charity auction last week and reported that they were able to raise enough to purchase two handicap-accessible vehicles for their members. He thanked local businesses and everyone who was able to attend for their participation.

Councilmember Michelson reminded everyone of the Art Walks being held the second Thursday of June, July and August. The first walk will be held on June 8.

Councilmember Todd reminded the Council that Miss Abigail Brandt is the second Mill Creek resident to win the AWC Center for Quality Communities Scholarship in the last few years. He credited these two award selections to the outstanding candidates from

Mill Creek and their commitment to student government, leadership and community service.

K. City Manager

- Council Planning Schedule
- Legislative Summary
- Legislative Review - Operational Impacts

City Manager Polizzotto advised the Council that several finalized franchise agreements will be brought for their review at the June 6 council meeting. This is an added item and will likely extend the meeting slightly.

The City Manager reported that staff have been tracking legislation. As seen in this council packet, directors are reviewing the legislation relating to their department and providing legislative summaries to identify potential impacts for consideration. This information will continue to be added as bills are signed and the analyses are completed.

Two new pieces of legislation relating to the Public Records Act were signed last week. City Manager Polizzotto reported working with City Attorney Scott Missall to draft new code sections for the municipal code and a policy governing public records functions. Provisions from the new legislation will be incorporated into that separate body of work, which is expected to be available for presentation to the Council in June.

Mayor Pro Tem Holtzclaw asked the City Manager to include an update to the 35th Avenue project in the agenda for the next meeting. He also thanked Communications and Marketing Director Kirk for launching the City's social media and asked staff to bring an update on the number of followers, etc. in a few weeks.

Councilmember Todd thanked staff for the legislative summaries provided in the packet. He asked the City Manager to take a close look at the FileLocal option provided in House Bill 2005, over the option to work directly with the Department of Revenue. City Manager Polizzotto reported discussing these options with Finance and Administration Director Lauerman and ensuring Director Lauerman's attendance at meetings put on by the Department of Revenue in June on this topic. She also stated that a broader analysis of City fees, current costs and overall structure will be included before a recommendation is brought to Council.

Councilmember Michelson asked for an update on designated parking stalls at City Hall for the safety of internet buyers and sellers. She recalled proposing the stalls be placed by the Police Department and cameras installed to provide a safe place for these transactions. City Manager Polizzotto shared that this item is in the work plan for the biennium as well as the budget, and an update will be brought to Council soon.

Mayor Pruitt asked the City Manager when she planned to start on the Capital Improvement Plan. The City Manager reported working on flushing out a work plan right now and working on the computer application which will allow public input online. Once the work plan is fine-tuned, she will present it to the Council.

AUDIENCE COMMUNICATION

- L. No public comment was made.

BRIEF RECESS FOR COUNCIL PHOTO AND THEN RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

- M. The Council briefly recessed at 6:33 p.m. in order to take a Council photo in front of the newly designated Purple Heart parking spot at City Hall South. Directly after, the Council recessed to executive session for the purpose of discussing the status of collective bargaining negotiations. No action was taken.

RECONVENE TO REGULAR SESSION

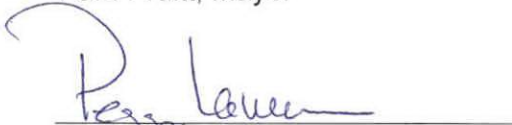
The meeting reconvened to regular session at approximately 7:43 p.m.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 7:43 p.m.



Pam Pruitt, Mayor



Peggy Lauerman, City Clerk