



# CITY COUNCIL MINUTES

March 8, 2016

15728 Main Street, Mill Creek, WA 98012 # 425-745-1891

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Pam Pruitt, Mayor  
Brian Holtzclaw, Mayor Pro Tem  
Sean Kelly  
Donna Michelson  
Vince Cavaleri (Absent)  
Mike Todd  
Mark Bond

**March 8, 2016**  
**Regular City Council Meeting**  
**6:00 p.m.**

## **CALL TO ORDER**

Mayor Pruitt called the meeting to order at 6:00 p.m.

## **FLAG SALUTE**

Flag Salute was conducted.

## **ROLL CALL**

Roll was called by the City Clerk with all Councilmembers present except Councilmember Cavaleri.

Mayor Pruitt noted that Councilmember Cavaleri was ill.

**MOTION: Councilmember Kelly made a motion to excuse Councilmember Cavaleri, Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.**

## **AUDIENCE COMMUNICATION:**

There were no comments from the audience.

## **PRESENTATIONS:**

Girl Scout Troop 43521

The girl scouts presented the Mayor and Council with cookies for their annual cookie fundraiser.

## **NEW BUSINESS:**

2016 Pavement Preservation Program Work Plan

*(Rebecca C. Polizzotto, City Manager)*

The following agenda summary information was presented:

Since 2010, the City has been developing and updating the ongoing Pavement Preservation Program (PPP), CIP Project No. T-34. One of the Council priorities from the recent retreat was to maintain the City's sound infrastructure in a fiscally responsible manner, which is the primary goal of the PPP.

At the beginning of each year, staff presents the annual PPP work program to the City Council for

review and approval. Following is a summary of the proposed 2016 work plan components.

o *Structural Overlay*

<i>Roadway</i>	<i>Pavement Issues</i>	<i>Approximate Cost</i>
Mill Creek Road (SR 527 to Village Green Dr)	Extensive cracking, potholes, delamination of top layer	\$400,000 – Design and coordination work in process with Snohomish County

It should be noted that the existing lane striping configuration will be retained after paving. The overlay work will also incorporate a small stormwater retrofit project above the Penny Creek Bridge that was approved as CIP Project No. SW-26. The estimated cost of the retrofit project is approximately \$85,000, and funding is available in the Surface Water Fund 401.

o *Surface Preservation*

<i>Roadway / Subdivision</i>	<i>Proposed Treatment</i>	<i>Approximate Cost</i>
Dumas Road	Chip Seal	\$50,000
Mill Park Village	Chip Seal	\$10,000
Wildflower	Chip Seal	\$25,000

A field review was done with Snohomish County maintenance personnel to ensure these roads are good candidates for a surface preservation treatment. Staff has found that the 20 – 25 year old timeframe is appropriate to start considering a surface preservation treatment for residential streets. Higher volume streets, such as Dumas Road, receive more wear and tear and may need earlier intervention.

- o *Citywide Crack Sealing* – Crack sealing is one of the most cost-effective preservation techniques available, and has been performed annually since 2010. This work prevents water from entering the pavement structure and weakening the subgrade.

The overlay work will be done as part of the annual Snohomish County overlay program in accordance with the attached Interlocal Agreement. As in the past, the chip seal and crack sealing work will be done by Snohomish County maintenance crews.

Funding for all the proposed work is available in Fund 318, which has \$925,000 remaining out of the \$1.5 million that was approved 2015-2016 budget for the Pavement Preservation Program.

Future pavement preservation work plans will be evaluated during the upcoming CIP and budget process, and will be dependent on Council priorities and available funding.

Discussion.

The Council agreed with the plan and had no objections.

## **CONSENT AGENDA**

Approval of Checks #55003 through #55058 and ACH Wire Transfers in the Amount of \$108,153.63.

*(Audit Committee: Councilmember Todd and Councilmember Michelson)*

Payroll and Benefit ACH Payments in the Amount of \$203,029.23

*(Audit Committee: Councilmember Todd and Councilmember Michelson)*

There were no exceptions from the audit committee.

**MOTION: Councilmember Michelson made a motion to approve the consent agenda, Councilmember Todd seconded the motion. The motion passed unanimously.**

## **REPORTS**

Mayor Pruitt reported that she will be attending the SNOPAC and SNOCOM joint meeting. She also attended the last SERS meeting.

Councilmember Bond reported that he attended the Snohomish Health Board orientation today for new members.

Councilmember Kelly reported that he attended the last Park and Recreation Board meeting. He praised the Youth Advisory Board for all of their work on the City's annual egg hunt event.

Mayor Pruitt asked the Council to review a proposed Resolution in support of MRSC.

**MOTION: Councilmember Todd made a motion to approve Resolution #2016-541, a Resolution of the City Council of the City of Mill Creek, Washington, Expressing Support for Adequate Funding of the Municipal Research and Services Center, Councilmember Michelson seconded the motion. The motion passed unanimously.**

Councilmember Michelson reported that she will be attending the Art and Beautification Board meeting tomorrow.

Mayor Pro Tem Holtzclaw reported that he will be attending the Snohomish County Tomorrow Steering Committee meeting tomorrow.

Councilmember Todd reported that he met with Mayor Pro Tem Holtzclaw and Councilmember Michelson to review the four scholarship applications received for the Association of Washington Cities Center for Quality Communities Scholarship Fund. Councilmember Todd relayed that they were all good applicants however the committee recommends Isabella Alabi as the selection for the City of Mill Creek.

**MOTION:** Councilmember Todd made a motion to advance Isabella Alabi as the City's candidate for the Association of Washington Cities Center for Quality Communities Scholarship Fund, Councilmember Michelson seconded the motion. The motion passed unanimously.

Councilmember Todd also reported that he took City Manager Polizzotto and Director Rogers on a tour of the Community Transit buses.

Lastly, he reminded Council about the Snohomish County Cities next dinner on St. Patrick's Day.

City Manager Polizzotto reported that the management team will be holding a retreat later this month. She told the Council that the four major projects for 2016 will be the EMS Levy, AFSCME union contract, fire contract and budget. She also reported that she has reached out to a couple key developers and ECONorthwest to set up a meeting regarding East Gateway and the 132<sup>nd</sup> corridor. She will bring the outcome of that discussion to the March 22, 2016 meeting. Lastly, she relayed that Channel 13 will be doing an on-camera interview with Chief Elwin on Friday regarding the stolen bikes recovered in the River Crossing development.

**AUDIENCE COMMUNICATION:**

There were no comments from the audience.

**ADJOURNMENT**

With no objection, Mayor Pruitt adjourned the meeting at 7:03 p.m.

  
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Pam Pruitt, Mayor

  
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Kelly M. Chelms, City Clerk