



CITY COUNCIL MINUTES

July 26, 2016

15728 Main Street, Mill Creek, WA 98012 # 425-745-1891

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem (Absent)
Sean Kelly
Donna Michelson
Vince Cavaleri
Mike Todd
Mark Bond

July 26, 2016
Regular City Council Meeting
6:00 p.m.

CALL TO ORDER

Mayor Pruitt called the meeting to order at 6:00 p.m.

FLAG SALUTE

Flag Salute was conducted.

ROLL CALL

Roll was called by the Acting City Clerk with all Councilmembers present except Mayor Pro Tem Holtzclaw.

MOTION: Councilmember Michelson made a motion to excuse Mayor Pro Tem Holtzclaw, Councilmember Kelly seconded the motion. The motion passed unanimously.

AUDIENCE COMMUNICATION:

There were no comments from the audience.

PRESENTATIONS:

Proclamation: National Night Out

(Mayor Pruitt)

OLD BUSINESS:

Council Discussion: East Gateway Urban Village Land Use

On October 6, 2015, the City Council authorized the City Manager to negotiate and execute a contract with ECONorthwest for a market feasibility and fiscal impact study for the 132nd Street Corridor. The contract was executed, and on October 27, 2015, the project was initiated with an introductory presentation to the City Council. On December 8, 2015, ECONorthwest presented the market feasibility portion of the study. On January 12, 2016, the City Council held a visioning workshop to discuss what they would like to see in the East Gateway Urban Village and the remaining 132nd Street Corridor. On February 23, 2016, ECONorthwest presented summary results of a market assessment of scenarios and identified the incentives or actions that would likely be necessary to implement higher end retail development.

During the discussion at the February 23, 2016 meeting, the City Council requested that staff meet with members of the development community to discuss the results of the ECONorthwest study.

Consistent with that direction, staff, along with Mayor Pro Tem Holtzclaw, met with two developers. The results of that discussion were shared with the City Council at the March 22 Council meeting.

Upon initiation of the ECONorthwest study, the City Council enacted a moratorium for the undeveloped portions of the East Gateway Urban Village (EGUV). That moratorium was extended once, and expired on April 1, 2016.

At its July 5 work session, the Council indicated a desire to further discuss allowed uses at the EGUV, specifically mixed use.

CITY MANAGER RECOMMENDATION:

If the City Council determines that it desires to change the City's Comprehensive Plan and/or zoning regulations, the City Manager recommends enactment of a new moratorium to accomplish that work. The length of the moratorium will depend upon the scope of changes requested by the City Council.

In the alternative, if the City Council determines that it merely wants to manage the density of the currently allowed mixed use land use, the City Manager recommends that goal be accomplished through the required development agreement and no moratorium be enacted.

Discussion.

After lengthy discussion, it was the consensus of the Council to wait until Mayor Pro Tem Holtzclaw was able to join the discussion on the vision of East Gateway Urban Village. The Council agreed that no moratorium would be enacted at this time.

Council Discussion: Revised Mill Creek Guiding Principles

The following agenda summary information was presented:

The City Manager is working with the City Council and Leadership Team to develop a plan to guide the management and budget of the City.

This project began at the Council's retreat in February with the Council identifying the core themes guiding the City's vision, mission and values. The Council then began outlining their goals.

The leadership team then took the themes developed by the Council and refined those into specific statements. The draft Vision Statement, Mission Statement, Values Statement and Council Goals were then reviewed by each Department Director with their respective departmental employees. Employee feedback was incorporated and revisions made to the draft statements. The draft statements were then reviewed against public feedback received during the development of the communications plan. Finally, the draft statements were reviewed and revised by the Council during its July 5 work session.

The proposed *Mill Creek Guiding Principles* incorporates changes made by Council on July 5.

CITY MANAGER RECOMMENDATION:

The City Manager recommends adoption of the proposed guiding principles.

Discussion.

The Council discussed the guiding principles. A new draft will be brought back to the Council in September.

NEW BUSINESS:

Appoint EMS Levy Committee Members

(Rebecca C. Polizzotto, City Manager)

The following agenda summary information was presented:

If passed, Mill Creek Proposition 1 on the August 2, 2016 primary election will renew and increase the expiring EMS levy. If Proposition 1 fails, the City Council has resolved to place a proposition on the ballot for the November General Election that would renew and continue the current EMS levy. As a result of this action, the City is required by State law to appoint a committee to prepare statements advocating for and against the ballot proposition. These committee appointments need to be made and submitted to the County by August 2, 2016 – before the results of the primary election are known. The current committee members are willing to continue serving if needed.

CITY MANAGER RECOMMENDATION:

Re-appoint Mark Risen to the Pro Committee.

MOTION: Councilmember Cavaleri made a motion to appoint Mark Risen to the Yes Committee for the November EMS Committee, Councilmember Bond seconded the motion. The motion passed unanimously.

Annex Building Naming

(Rebecca C. Polizzotto, City Manager)

The following agenda summary information was presented:

The City purchased the “Annex” building in 2005. Subsequent to purchase, the Annex Building was rented out for private use. However, with expansion needs at City Hall, renovations were made to the Annex Building and City operations were expanded to that building in May of this year when staff from Community & Economic Development, Building, Engineering, Surface Water and Recreation moved into the first floor of the building.

The City held a public contest to help choose the name of the Annex building. The following submissions were received for renaming of the Annex Building:

- Mill Creek Municipal Center
- North Creek Municipal Building
- Mill Creek Citizen Center
- Mill Creek Community Center
- Recreation Pavilion
- Mt. Baker Building
- Mill Creek Commons
- North Creek Trail Building
- Community Services Building

- Mill Creek Community Complex
- C.E.R.P. Building (Community Development, Engineering, Recreation, Permitting)
- The SPACE (Support, Planning, and Community Enjoyment)
- Mill Creek Operations Center
- Annex of Knowledge
- e=Mc2
- Community Engagement
- C.P.R. Center (Community Development, Permitting, Recreation)
- Mill Creek Town Hall
- Mr. Building
- Amazing Annex
- Community Services Center
- Fifteen Seven Twenty

CITY MANAGER RECOMMENDATION:

Based on the submissions received, and the impact of the renovations and operational expansion to both City Hall and the Annex Building, the leadership team proposes designating both the Annex and City Hall buildings as a municipal campus.

The City Manager concurs with the staff and recommends renaming the Annex and City Hall buildings to the Mill Creek Municipal Campus and updating the street signage to reflect Building 720 and Building 728

Discussion.

Council discussed the choices. The consensus of the Council was to name the buildings Mill Creek Municipal Campus, City Hall North and City Hall South (instead of 720 and 728).

CONSENT AGENDA:

Approval of Checks #55631 through #55715 and ACH Wire Transfers in the Amount of \$393,655.74
(Audit Committee: Councilmember Todd and Councilmember Cavaleri)

Payroll and Benefit ACH Payments in the Amount of \$300,550.23
(Audit Committee: Councilmember Todd and Councilmember Cavaleri)

City Council Meeting Minutes of June 21, 2016

City Council Meeting Minutes of July 5, 2016

City Council Meeting Minutes of July 12, 2016

Cancel all Regular Council Meetings in the Month of August, 2016

There were no exceptions from the audit committee.

MOTION: Councilmember Cavaleri made a motion to approve the consent agenda, Councilmember Todd seconded the motion. The motion passed unanimously.

REPORTS:

Chief Elwin presented a few items to the Council. He discussed the proposal for an internet exchange safe place and a pilot project for police body cameras. More information will come back at a later meeting.

City Manager Polizzotto and the Council discussed the fire contract negotiations.

MOTION: Mayor Pruitt made a motion that the City Council has directed the City Manager to negotiate the fire contract and provide a report, Councilmember Bond seconded the motion. The motion passed unanimously.

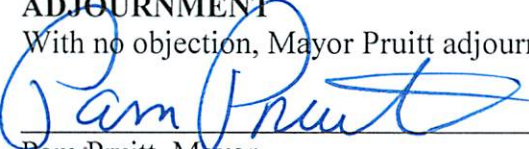
Councilmember Todd reported on the National Night Out event coming up on August 2, 2016 at Highlands Park.

AUDIENCE COMMUNICATION:

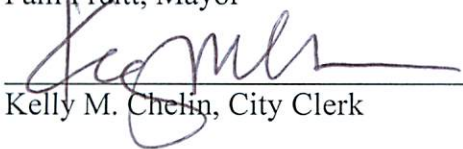
There were no comments from the audience.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:27 p.m.



Pam Pruitt, Mayor



Kelly M. Chelin, City Clerk