



CITY COUNCIL MINUTES

April 26, 2016

15728 Main Street, Mill Creek, WA 98012 # 425-745-1891

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Sean Kelly
Donna Michelson
Vince Cavaleri
Mike Todd
Mark Bond

April 26, 2016
Regular City Council Meeting
6:00 p.m.

CALL TO ORDER

Mayor Pruitt called the meeting to order at 6:00 p.m.

FLAG SALUTE

Flag Salute was conducted.

ROLL CALL

Roll was called by the City Clerk with all Councilmembers present.

AUDIENCE COMMUNICATION:

Herbie Martin
14119 42nd Avenue
Mill Creek, Washington 98012

Mr. Martin welcomed Chief Elwin to the City. He asked the Council to consider a utility tax. He stated that homeowners shouldn't be the only ones paying taxes.

PRESENTATIONS:

Proclamation for Mill Creek Little League Day - April 30, 2016

(Pam Pruitt, Mayor)

Proclamation for National Safe Boating Week - May 21 – 27, 2016

(Pam Pruitt, Mayor)

Employee Recognition - Milestone Anniversaries

(Rebecca C. Polizzotto, City Manager)

NEW BUSINESS:

Appointments to the Planning Commission

(Selection Committee)

The following agenda summary information was presented:

There are currently three positions on the Planning Commission with terms that expire on April 30, 2016. A notice soliciting new members was posted at City Hall, on the City's website, and a press release was sent to the local newspapers. In addition, the Notify Me feature on the City's website provides an opportunity for interested parties to sign up to be notified when positions are being filled on the Planning Commission. Fifty-four people have signed up for this feature and were notified of the current vacancies.

Four individuals provided written responses to the notice for the vacant positions and were interviewed by a committee consisting of Mayor Pro Tem Holtzclaw, Councilmember Kelly, Councilmember Todd and Planning Commission Chair Stan Eisner.

Discussion.

Mayor Pro Tem Holtzclaw stated that Ed McNichol was unable to make the interview. The committee would like to appoint the other two incumbents and interview Mr. McNichol next week.

MOTION: Mayor Pro Tem Holtzclaw made a motion to appoint Matt Nolan and Jared Mead to the Planning Commission with terms expiring April 30, 2019, Councilmember Todd seconded the motion. The motion passed unanimously.

Washington State Recreation and Conservation Office Grant Application
(Rebecca C. Polizzotto, City Manager)

The following agenda summary information was presented:

The Washington State Recreation and Conservation Office (RCO) is a major source of financial assistance for recreation related projects. They have 15 separate grant funding programs ranging from boating facility improvements to Youth Athletic Facilities (YAF) and have awarded over \$1.9 billion in grants since the agency began in 1964. There is an opportunity for the City to apply for a grant from RCO through the YAF program for improvements at the Mill Creek Sports Park.

The artificial turf on Freedom Field at the Mill Creek Sports Park is scheduled for replacement in 2017. It has been in service since the park opened in 2003 and has exceeded the anticipated and customary life of ten to twelve years. The field lighting now needs a second round of lamp replacements, as the current lamps have a typical life of five to six years. Switching to a LED lighting system would increase the lamp life to twenty or more years and significantly reduce the electric power costs. Combining the scheduled artificial turf replacement with a lighting upgrade into a single project makes this a strong candidate for a \$250,000 Youth Athletic Facility (YAF) grant. Additional project funding would be available from the Snohomish County PUD, which provides an energy conservation rebate of up to 40% for lighting projects of this nature that reduce energy consumption.

One of the requirements of financial assistance through the YAF program is the adoption of the attached resolution prior to submittal of the grant application.

MOTION: Councilmember Cavaleri made a motion to approve Resolution #2016-546, a Resolution of the City of Mill Creek, Washington, Designating the City Manager as the Authorized Representative to the Recreation and Conservation Office for a Youth Athletic Facilities Grant Application for the Mill Creek Sports Park – Freedom Field Rehabilitation Project, Councilmember Todd seconded the motion.

Reauthorization and Increase of Emergency Medical Services Levy:

(1) Resolution providing for a special election to be held in conjunction with the State primary election on August 2, 2016, to reauthorize and increase the Emergency Medical Services Levy at a rate not to exceed 0.50 per thousand dollars of assessed value for a period of six years.

(2) Resolution providing for a special election to be held in conjunction with the State general election on November 8, 2016, to reauthorize and increase the Emergency Medical Services Levy at a rate not to exceed 0.50 per thousand dollars of assessed value for a period of six years.

(3) Explanatory Statement regarding the reauthorization and increase of the Emergency Medical Services Levy at a rate not to exceed .50 per thousand dollars of assessed value for a period of six years.

(Rebecca C. Polizzotto, City Manager)

The following agenda summary information was presented:

Emergency Medical Service levies are set in 6-year increments and require voter approval. The current levy is set at 0.45 cents or less per one thousand dollars of current assessed valuation and will expire at the end of 2016.

In order to renew the levy, the City Council must pass a resolution providing for the submission of a proposition to the voters for reauthorization of the levy.

The current levy generates approximately \$2,484,551 in revenue during the biennium. The City's current contract for fire and EMS services is \$7,364,209 for the biennium. Additionally, the City pays \$177,182 over the biennium for fire/EMS dispatch services. Accordingly, there is a funding gap between what the EMS levy generates and the cost of services in the amount of \$4,879,658 (approximately). At last report, approximately 76% of dispatched calls for service are EMS calls.

Discussion.

Council engaged in a discussion about the levy. The resolutions for the ballot are due to the County by Friday, May 13th for the primary election on August 2nd. Council discussed increasing the levy to \$0.50 cents per \$1,000 assessed valuation. The Council also needs to recruit and appoint Pro/Con committee members.

MOTION: Councilmember Todd made a motion to approve a \$0.50 cents permanent EMS levy for the August primary, Councilmember Bond seconded the motion. The motion passed unanimously.

MOTION: Councilmember Todd made a motion for the City Manager to establish a process for soliciting candidates for the Pro/Con committee and provide names no later than next week for the May 3rd Council meeting, Councilmember Michelson seconded the motion.

Council discussed adding another week to give enough time for recruitment.

MOTION: Mayor Pruitt made an amendment to the motion to extend the deadline to May 10th, Councilmember Bond seconded the motion.

AMENDMENT VOTE: The motion passed unanimously.

ORIGINAL VOTE: The motion passed unanimously.

MOTION: Councilmember Todd made a motion to approve Resolution #2016-548, a Resolution of the City Council of the City of Mill Creek Providing for the Submission to the Qualified Electors of the City a Special Election to be Held in Conjunction with the State General Election on November 8, 2016, a Proposition to Reauthorize and Increase the Emergency Medical Services and/or Emergency Medical Care Levy at a Rate not to Exceed Fifty Cents (\$0.50) per Thousand Dollars (\$1,000) of Assessed Valuation for Six Consecutive Years Commencing in 2016 with Collection Beginning in 2017, Upon all the Taxable Property in the City, the Proceeds of Such Levy to be used to Continue and Enhance Emergency Medical Care and/or Emergency Medical Services, Councilmember Michelson seconded the motion. The motion passed unanimously.

First Quarter Activity Report to City Council
(Rebecca C. Polizzotto, City Manager)

The following agenda summary information was presented:

One of my key responsibilities as City Manager is to shape and implement best local government practices throughout City operations. And, I believe it is important to shape these best practices around transparency because:

- Making information publicly available is an empowering act that builds trust between citizens and government.
- Information allows citizens, elected officials and staff to explore new ideas and make better decisions.
- Measuring effectiveness and performance promotes greater accountability.
- By highlighting growth and change, we are able to give citizens a sense of what the City has accomplished and what else there is to do.
- Transparency fosters professionalism within government operations.

For the foregoing reasons, I am pleased to begin implementation of quarterly reporting to the City Council of various City operations. The quarterly report contains workload measures, performance measures and project updates. The intended purpose of the quarterly report is to provide: (1) citizens with information about their government; (2) elected officials with information important to their policy making role; (3) directors with data required for day-to-day management; and (4) employees with information about their workplace. Information contained in the quarterly reports will also be utilized in the budgeting process.

Please know that this is a work in progress and while we have identified the individual measures we want to track, we are still putting into place systems that will allow us to capture the desired data. Thus, some information is not available for the first quarter; however, we will include such data as it becomes available in future quarters.

MOTION; At 8:30 p.m., Councilmember Michelson made a motion to extend the meeting to 8:40 p.m., Councilmember Cavaleri seconded the motion. The motion passed unanimously.

CONSENT AGENDA

Approval of Checks #55211 through #55279 and ACH Wire Transfers in the Amount of \$202,379.63.

(Audit Committee: Councilmember Michelson and Councilmember Bond)

Payroll and Benefit ACH Payments in the Amount of \$138,410.21.

(Audit Committee: Councilmember Michelson and Councilmember Bond)

City Council Meeting Minutes of March 22, 2016

City Council Meeting Minutes of April 5, 2016

City Council Meeting Minutes of April 12, 2016

There were no exceptions from the audit committee.

MOTION: Councilmember Michelson made a motion to approve the consent agenda, Councilmember Cavaleri seconded the motion. The motion passed unanimously.

REPORTS

Mayor Pruitt reported that Fire Chief Meek and City Manager Polizzotto were meeting soon to discuss contract negotiations.

Councilmember Todd reported on the City Manager evaluation schedule.

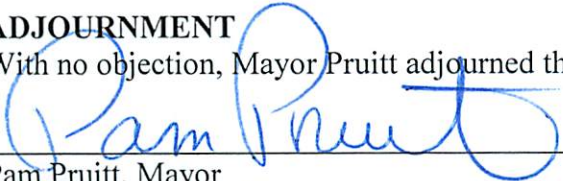
AUDIENCE COMMUNICATION:

Wil Nelson
14925 29th Drive SE
Mill Creek, Washington 98012

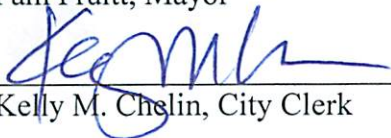
Mr. Nelson expressed that he was very disappointed about the EMS levy resolutions that were passed last night. He told the Council that he will be fighting against it.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:40 p.m.



Pam Pruitt, Mayor



Kelly M. Chelin, City Clerk