



CITY COUNCIL MINUTES

April 5, 2016

15728 Main Street, Mill Creek, WA 98012 # 425-745-1891

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem (absent)
Sean Kelly (absent)
Donna Michelson
Vince Cavaleri (Participated by phone)
Mike Todd
Mark Bond

April 5, 2016
Regular City Council Meeting
6:00 p.m.

CALL TO ORDER

Mayor Pruitt called the meeting to order at 6:00 p.m.

FLAG SALUTE

Flag Salute was conducted.

ROLL CALL

Roll was called by the City Clerk with all Councilmembers present except Mayor Pro Tem Holtzclaw and Councilmember Kelly.

Mayor Pruitt noted that Mayor Pro Tem Holtzclaw and Councilmember Kelly were not in attendance.

MOTION: Councilmember Michelson made a motion to excuse Mayor Pro Tem Holtzclaw and Councilmember Kelly, Councilmember Todd seconded the motion. The motion passed unanimously.

AUDIENCE COMMUNICATION:

There were no comments from the audience.

NEW BUSINESS:

Hazard Mitigation Plan

(Tom Gathmann, Director of Facilities, Parks and Recreation)

The following agenda summary information was presented:

The federal Disaster Mitigation Act of 2000 established certain requirements for hazard mitigation planning, including the requirement to update Hazard Mitigation Plans (HMPs) every five years (approximately). The City of Mill Creek has twice before participated in the development of a HMP, both times through the Emergency Coordinating Services Agency (ESCA). The last HMP update was adopted by Resolution 2011-459 on February 1, 2011. For the most recent HMP update, the City partnered with Snohomish County, a team of consultants from the University of Washington, and 32 other cities, tribes, districts and agencies throughout the county. This process took two years to complete, and was interrupted for 6-months by the Oso disaster. That event also had some bearing on the direction and emphasis of the final plan. The HMP is composed of Volumes 1 and 2, with

Volume 1 containing much of the county-wide background information and analysis, and Volume 2 containing an “annex” of information specific to each city, tribe or district that participated. The entire HMP is many hundreds of pages long and can be viewed in its entirety on the Snohomish County website at: <http://www.snohomishcountywa.gov/2429/Hazard-Mitigation-Plan>.

Discussion.

The Council discussed the need for the resolution, then proposed a few minor changes, which will be brought back for action at a later date.

Construction Contract Award for the 2016 Citywide Asphalt Repair Project
(Scott Smith, Director of Engineering)

The following agenda summary information was presented:

On March 8, 2016, The City Council approved the proposed annual work plan for the 2016 Pavement Preservation Program (PPP). The PPP includes a citywide asphalt repair project consisting of approximately 150 repair sites.

The asphalt repair project was advertised for bids for three weeks in the Daily Journal of Commerce, the Everett Herald and through the Municipal Research Service Center (MRSC) contractor roster. Five bids were received and opened on March 30, 2016, and the results are summarized below. The engineer’s estimate for the project was approximately \$429,000.

Contractor	Bid Amount
Northwest Asphalt	\$368,226.00
AA Asphaltting	\$572,487.00
Lakeridge Paving	\$449,900.00
Fidalgo Paving	\$438,225.00
Granite Construction	\$743,198.00

Northwest Asphalt Inc. is based out of Renton and has worked for many local agencies, including recent work for King County and the Ports of Seattle and Olympia. In addition, they were the contractor for the City’s 2010 and 2012 Asphalt Repair projects and did superior quality work. City staff verified that the bid prices were correct, the contractor understands job conditions and time restrictions, and can meet the insurance and bonding requirements.

Funding for the proposed Pavement Preservation Program work is included in Fund 318, which has \$925,000 remaining out of the \$1.5 million that was approved for the 2015-2016 budget. This amount also included the proposed asphalt overlay, chip seal and crack seal work.

Discussion.

Council discussed the cost of the project in relation to the pavement preservation project from 2015 in which the City received one bid for approximately \$1 million, which was double the engineer’s estimate. By changing the scope and waiting until a more favorable time of year for bidding, the City saved money overall.

MOTION: Councilmember Michelson made a motion to approve Resolution #2016-544 Awarding the Contract for the 2016 Citywide Asphalt Repair Project to Northwest Asphalt, Inc., Councilmember Cavaleri seconded the motion. The motion passed unanimously.

REPORTS

Mayor Pruitt reported the City will be receiving \$257,000.00 from the state to build a public works building.

Councilmember Todd attended the Puget Sound Regional Council (PSRC) annual meeting. He would like to show Council a short video about PSRC at the next meeting. He also mentioned some upcoming public meetings regarding transit.

AUDIENCE COMMUNICATION:

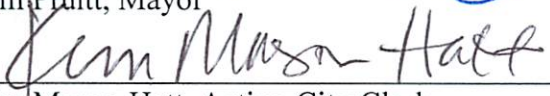
There were no comments from the audience.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 6:34 p.m.



Pam Pruitt, Mayor



Kim Mason-Hatt, Acting City Clerk