

Laura Orlando

From: Laura Orlando
Sent: Wednesday, April 5, 2017 1:50 PM
To: 'Peter Altman'
Subject: RE: Job Postings

Sure – I'd be glad to do that. I just don't want to make it a formal part of the recruitment process on an ongoing basis. We are moving to systems that help us cut out work duplication so I can't commit to doing it every recruitment or change in status of open positions. Do you see any problem with me saying I will do it this time? I can periodically remind staff just as a courtesy.

Thanks,

Laura Orlando,
Human Resources Director
telephone: (425) 921.5746

From: Peter Altman [<mailto:petera@SummitLaw.com>]
Sent: Wednesday, April 5, 2017 1:43 PM
To: Laura Orlando
Subject: FW: Job Postings

Is this something you're willing and able to do?

From: Matthew Miller [<mailto:MatthewM@council2.com>]
Sent: Wednesday, April 05, 2017 1:38 PM
To: Laura Orlando <LauraO@cityofmillcreek.com>; Kim Mason-Hatt <kimm@cityofmillcreek.com>
Cc: Chris Risen <chrisr@cityofmillcreek.com>; Peter Altman <petera@SummitLaw.com>
Subject: RE: Job Postings

Laura,

Would a solution to the situation be a memo sent to all employees stating that there is has been a change to job postings at the City of Mill Creek and provide guidance to the employees about how to locate the job postings? It would be helpful if the memo also announced the open positons that are posted currently.

Would that be possible?

Matthew A. Miller
Washington State Council
County and City Employees, AFSCME, AFL-CIO
3305 Oakes Avenue
Everett, WA 98201
425-303-8818

"Never doubt that a small group of thoughtful, committed people can change the world. Indeed, it is the only thing that ever has."

Margaret Mead

From: Laura Orlando [<mailto:LauraO@cityofmillcreek.com>]

Sent: Tuesday, April 04, 2017 8:20 PM

To: Kim Mason-Hatt <kimm@cityofmillcreek.com>

Cc: Chris Risen <chrisr@cityofmillcreek.com>; Matthew Miller <MatthewM@council2.com>; petera@SummitLaw.com

Subject: RE: Job Postings

They actually are posted internally as well as externally.....there is a "Career Center" link on the ADP Employee portal (the home page) that goes directly to the job postings. This page is automatically updated when I open the jobs in ADP. Since we started using the recruitment module a few months ago, we no longer need to type up separate job announcements in Word doc format. Perhaps some employees have not run across the link, so I will put a reminder in the Monday Minute this next week. Also, if you'd like me to come to a union meeting or other staff meeting and go over this I would be happy to. Just let me know what I can do to assist.

Thanks,

Laura Orlando,
Human Resources Director
telephone: (425) 921.5746

From: Kim Mason-Hatt

Sent: Tuesday, April 4, 2017 4:25 PM

To: Laura Orlando

Cc: Chris Risen; matthewm@council2.com; petera@SummitLaw.com

Subject: Job Postings

Laura,

The two new jobs we spoke about were posted externally but not internally as per section 17.2 of the CBA. Please advise how the City is going to comply with the provision.

Section 17.2 All bargaining unit positions that are going to be filled, shall be internally for at least six (6) working days to allow any interested employees in bargaining unit to apply. All employees in the bargaining unit who apply for a and who meet the minimum qualifications shall be granted an interview for the

Thanks!



Kim Mason-Hatt
Administrative Assistant
kimm@cityofmillcreek.com
P: 425-921-5730 | F: 425-745-9650

NOTE: This email is considered a public record and may be subject to public disclosure.

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